



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

April 29, 2024

REGION MEMORANDUM
NEAP-2024-037

**DESIGN AND DEVELOPMENT OF A SPECIALIZED TRAINING PROGRAM
FOR GUIDANCE DESIGNATES**

To: Schools Division Superintendent
General Santos City Division

1. This is with reference to **DM-OUHROD-2024-0790** titled **Design and Development of a Specialized Training Program for Guidance Designates**.

2. In response to the shortage of registered guidance counselors in schools, a Specialized Training Program for Guidance Designates shall be designed and developed to capacitate and empower them to successfully perform their crucial duties and responsibilities contributing to the overall well-being of learners. Hence, **a series of developmental workshops and activities for the specialized training program are scheduled from May to October 2024**.

3. Below is the schedule of activities in relation to the Design and Development of a Specialized Training Program for Guidance Designates:

ACTIVITY	DATE	VENUE
a. Workshop on the Development of Training Design and Resource Packages (Phase 1)	May 6-10, 2024	NEAP Marikina
b. Workshop on the Development of Training Design and Resource Packages (Phase 2)	May 20-24, 2024	NEAP Marikina
c. Workshop on the Validation of the Training Design and Resources Packages	June 3-7, 2024	TBA
d. Workshop on the Revision of the Training Design and Resource Packages	June 24-28, 2024	TBA
e. Pilot Testing of Training Design and Resources Packages	August 5-9, 2024	TBA
f. Workshop on the Refinement of the Training Program and Resources Packages	September 2-6, 2024	TBA
g. Workshop on the Finalization of the Training Design and Resource Packages	October 14-18, 2024	TBA

4. Anent this, **Mr. Ryan A. Betoya, Guidance Counselor II** of **General Santos City SPED Integrated School, General Santos City Division**, is directed to attend and participate in the training.

5. The participant is advised to check in on Day 0 (Sunday) and check out on Day 5 (Friday). The first meal to be served is dinner and the last meal is afternoon snack.

6. Further, the participant is advised to bring laptop, charger, and extension cord.



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7. Service credits or compensatory time-off shall be given to the participant as per DepEd Order No. 53, s. 2003 titled Updated Guidelines on Grant of Vacation Service Credits to Teachers, in case the activities shall fall on weekends or holidays.
8. Board and lodging of the participant shall be charged against the NEAP CO HRD Funds while the transportation, per diem, and other incidental expenses shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
9. For concerns and clarifications, contact Henry Fritz H. Diaz, Senior Education Program Specialist – HRDD-NEAP, through email henryfritz.diaz@deped.gov.ph.
10. Immediate dissemination of this memorandum is desired.


CARLITO D. ROCAFORT
Director IV

Encl.: None
Reference: DM-OUHROD-2024-0790
Allotment: None
To be indicated in the Perpetual Index under the following Subjects:

TRAINING

HFHD/HRDD-NEAP/RM- DESIGN AND DEVELOPMENT OF A SPECIALIZED TRAINING PROGRAM FOR GUIDANCE DESIGNATES/039 /April 29, 2024



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