



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

April 1, 2024

REGION MEMORANDUM
PPRD-2024-022

**ENCODING OF 1ST QUARTER ACCOMPLISHMENTS AND CATCH-UP PLAN
SUBMISSION**

To: Schools Division Superintendents
Regional Functional Division Chiefs

1. This has reference to the DepEd Order 11 series of 2021 titled, "Guidelines on the Operationalization of PMIS".
2. Since the 1st Quarter of CY 2024 has ended, all Program Holders/PMIS in-charge are hereby directed to encode all accomplishments from January 1 – March 31, 2024. Activities that are scheduled on the 1st Quarter which were not realized as planned, are required to have a plan adjustment in the system and such catch-up plan must be prepared and submitted as indicated below:

Level of Governance	Submitted to:
Schools Division Office	SGOD (c/o Planning Officer)
Regional Office	PPRD

3. To view the status of WFPs, access the link <https://bit.ly/PMIS-Status-April2>. Attached is Enclosure 1: Catch-up Plan Template.
4. For further inquiries, contact Dr. Glenn A. Bisnar, Chief through glenn.bisnar@deped.gov.ph or Lovely Z. Ramos, AO II through lovelyz.ramos@deped.gov.ph.
5. For information and compliance of all concerned.


CARLITO D. ROCAFORT
Director IV

Enclosure: No. 1 Catch-up Plan Template;
References: DepEd Order 11 series of 2021
Allotment: None
To be indicated in the Perpetual Index under the following subjects:
PLANNING

GAB/PPRD/RM – ENCODING OF 1ST QUARTER ACCOMPLISHMENTS AND CATCH-UP PLAN SUBMISSION
022/April 2, 2024



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Enclosure 1 to Region Memorandum PPRD-2024-022

CATCH-UP PLAN

for PAPs based on the Work and Financial Plan of CY _____

Regional Functional Division: _____

Name of Program: _____

Quarter: _____

Total Amount:

Name of Activity	Output Indicators (with Backlog)	Physical Target (Backlog)	Reasons for Delay	Amount	Action Plan	Person-in-Charge	Target date of Completion

Prepared by:

Signature over Printed Name
Program Holder

Noted by:

Signature over Printed Name
Chief, PPRD / SGOD Chief

Approved:

Signature over Printed Name
Director IV / Schools Division Superintendent



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