



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

April 2, 2024

REGION MEMORANDUM  
QAD-2024-013

**PRIVATE SCHOOLS ORIENTATION ON APPLICATION FOR GOVERNMENT PERMIT RENEWAL FOR THE SCHOOL YEAR 2024-2025 VIA FAST APP**

To: Schools Division Superintendents

1. Committed to improving its operational efficiency to better serve its interested parties, this Office through the Quality Assurance Division (QAD) will conduct an online orientation with private schools that intend to apply for the renewal of their government permit for School Year 2024-2025 on **April 5, 2024, 2:00 pm via MS Teams**.
2. The activity aims to:
  - a. Orient the private schools on the application for permit renewal process through the FAST APP
  - b. Discuss the step-by-step process of the FAST APP
  - c. Identify the acceptability level of the FAST APP through an online survey from the perspectives of the end user which shall be the basis for continuous improvement.
3. Further, with the issuance of DepEd Order 003, s. 2024, the following schedule of activities shall be discussed:

ACTIVITY	DATE
Orientation with private school applicants for Government Permit renewal	April 5, 2024
Online submission of application documents	April 19-22, 2024 <b>Note:</b> <i>Submission after April 22 is subject to the approval of RD.</i>
Document evaluation	April 22- May 3, 2024
Site validation (virtual (60%, onsite (40%) of the number of qualified school applicants)	May 6-30, 2024
Onsite monitoring and technical assistance	July 2024 onwards

4. The following SDO personnel are enjoined to be with the concerned private schools during the online orientation:
  - a. SGOD-Chief
  - b. SEPS and EPS II for SMME
  - c. Private Schools Coordinator



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5. Further queries can be channeled to Michael A. Poblador via email at [michael.poblador@deped.gov.ph](mailto:michael.poblador@deped.gov.ph) or through (083) 228-1896.
6. For information and compliance.

  
**CARLITO D. ROCAFORT**  
Director IV

Encl.: None

Reference: QAD OM, KRA

Allotment: None

To be indicated in the Perpetual Index under the subject

PERMIT PRIVATE EDUCATION SURVEY

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MAP/QAD/RM/ PRIVATE SCHOOLS ORIENTATION ON APPLICATION FOR GOVERNMENT PERMIT RENEWAL FOR THE SCHOOL YEAR 2024-2025 VIA FAST APP/020/April 2, 2024



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