



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

April 5, 2024

REGION MEMORANDUM  
QAD-2024-014

**SUBMISSION AND PROCESSING OF APPLICATION FOR TUITION FEE  
INCREASE OF PRIVATE EDUCATION INSTITUTIONS FOR  
SCHOOL YEAR 2024-2025**

To: Schools Division Superintendents  
All RO and SDO Functional Division Chiefs  
All School Heads of DepEd Recognized Private Schools

1. Pursuant to DepEd Order No. 003, s. 2024 titled **Amendment to DepEd Order No. 022, s. 2022 Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024** which gradually reverts the school calendar to the pre-pandemic Opening of Classes and in adherence to DepEd Memorandum No. 007, series 2022 on the adjustment to the period of consultation and application for changes in tuition and other fees by Private Education Institutions, the Department of Education SOCCSKSARGEN Region reiterates to any private schools with proposal to revise its rates of tuition or other school fees or charges, or to enforce other fees or charges, that it must submit its application therefore with the Office of the Regional Director, effective School Year 2024-2025.
2. Likewise, as stipulated in Section 182 of DepEd Order (DO) No. 088 s. 2010 otherwise known as the 2010 Revised Manual of Regulations for Private Schools and its amendment through DO No. 11, series 2011, any proposed increase in tuition or other school fees, as well as new fees or charges shall be subjected to appropriate consultations conducted by the school with the duly organized student government and with the parents of the students.
3. To specify the timeline and early processing of the application for tuition fee increase by the Quality Assurance Division (QAD), All Private Education Institutions shall complete their **Consultations not later than April 15, 2024**. And those applications and other documentary requirements shall be submitted to the Office of the Regional Director on or before **April 30, 2024, as the set deadline**.
4. The submitted application of new and/or increase in tuition and other school fees shall be reviewed and verified in light of its reasonableness for the continued delivery of basic education services and the requirements under existing, applicable regulatory and statutory guidelines.
5. Approved applications shall be communicated to all concerned Private Education Institutions on or within **May 15-30, 2024**.
6. For more information, contact the Quality Assurance Division through [qad.region12@deped.gov.ph](mailto:qad.region12@deped.gov.ph) or telephone number (083) 228-8825.



**Address:** Regional Center, Brgy. Carpenter Hill, City of Koronadal  
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7. Immediate and wide dissemination of and strict compliance with this Memorandum is directed.

  
**CARLITO D. ROCAFORT**  
Director IV

Encl.: None

Reference: DO 3, s. 2024, DO 88, s. 2010; DM 007, s. 2022

Allotment: None

To be indicated in the Perpetual Index under the subject  
TUITION FEE PRIVATE SCHOOL

KHL/LDJ/QAD/RM/ SUBMISSION AND PROCESSING OF APPLICATION FOR TUITION FEE INCREASE OF PRIVATE EDUCATION INSTITUTIONS FOR SCHOOL YEAR 2024-2025 /019/March 27, 2024



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