



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

May 20, 2024

REGION MEMORANDUM
HRDD-2024-040

**UPDATING OF THE THREE-YEAR OFFICE LEARNING AND DEVELOPMENT
PLAN FOR NON-TEACHING PERSONNEL**

To: Schools Division Superintendents
All Personnel Concerned

1. The Bureau of Human Resource and Organizational Development (BHROD) through DM-OUHROD-2024-0786 is requesting all Regional Offices to submit the consolidated three-year Office Learning and Development Plan (OLDP) for Non-Teaching Personnel of the Regional Office and the Schools Division Offices.
2. Anent this, all SDOs through the Human Resource Development Section (HRDS) are enjoined to review and update their three-year OLDPs which can be accessed through <https://bit.ly/R12OLDPUUpdated>. Editing shall also be done in the same file; however, the personnel who are in-charge of editing are reminded to edit in their SDO's sheet only.
3. **Deadline of revision or updating of the three-year OLDP shall be on May 31, 2024, 5:00 p.m.**
4. See attached memorandum for reference.
5. For concerns and clarifications, contact Dave C. Prodigio, EPS-HRDD, through dave.prodigio@deped.gov.ph.
6. For compliance and immediate action of all concerned.


CARLITO D. ROCAFORT
Director IV

Encl.: As stated
Reference: DM-OUHROD-2024-0786
Allotment: None
To be indicated in the Perpetual Index under the following Subjects:

LEARNING & DEVELOPMENT PERSONNEL PLAN

DCP/HRDD/RM- UPDATING OF THE THREE-YEAR OFFICE LEARNING AND DEVELOPMENT PLAN FOR NON-TEACHING PERSONNEL/042/May 20, 2024



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