

Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

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**Office of Schools Division  
Superintendent**

**19 June 2024**

DIVISION MEMORANDUM  
OSDS No. **105**, s. 2024

**CONDUCT OF SCHOOL BASED OPCRf PERFORMANCE REVIEW AND  
EVALUATION**

To: SDO Personnel  
Public Schools District Supervisors/Principals In-Charge  
Public Elementary and Secondary School Heads  
All Others Concerned

1. DepEd Order No. 2, s. 2015 titled **Guidelines on the Establishment and Implementation of the Result-Based Performance Management System (RPMS) in the Department of Education**, stipulates the specific mechanisms, strategies, methods, tools and rewards for assessing the accomplishments vis-à-vis the commitments.
2. Further stated in this DepEd Order, Phase III: Performance Review and Evaluation shall be done at the end of the performance cycle to assess the office and individual employecc's performance level based on the commitments and measures as contained the signed OPCRf and IPCRF.
3. In line with this, the Performance Management Team shall conduct the RPMS Phase III: OPCRf Review and Evaluation for school heads per municipality from **June 20, 2024 to July 4, 2024**.
4. Participants to this activity are the performance management team, school heads (Teacher In-Charge, Head Teachers and School Principal), Public Schools District Supervisors and Principal In-Charge.
5. School heads shall bring with them their self-rated OPCRf duly reviewed and initialed by their respective PSDS/PICs and Means of Verification (MOVs) to support the ratings indicated in their respective OPCRf.
6. The following are the schedules and venues of OPCRf Review and Evaluation per municipality:

No.	Municipality	Schedule	Venue
1	Polomolok	June 20, 2024	Montealto Kamayan, National Highway Brgy. Pagalungan, Polomolok South Cotabato

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2	Tupi	June 24, 2024	To be announced
3	Lake Sebu	June 25, 2024	Sa Balai Lake View Resort, Lake Sebu South Cotabato
4	Tboli	June 28, 2024	Within Koronadal
5	Norala	July 1, 2024	Nocil Resort, Poblacion, Norala South Cotabato
6	Surallah	July 2, 2024	Espen Caf� and Resto, Tomas Pinpin St., Zone 1, Brgy. Libertad, Surallah, South Cotabato
7	Tantangan	July 3, 2024	To be announced
8	Banga	July 3, 2024	Shiela's Park Family Resto, Balmores St., Koronadal City
9	Sto Nino	July 4, 2024	Within Koronadal City
10	Tampakan	July 4, 2024	Within Koronadal City

7. Travel, food and other incidental expenses of the participants shall be charged to school MOOE or any other local funds subject to the usual accounting and auditing rules and procedures.

8. For inquiries regarding this memorandum, you may contact the Administrative Services- Personnel Unit, through messenger, or through telephone number 228-3742 or at the Office of the Assistant Schools Division Superintendent.

9. Immediate dissemination of this memorandum is directed.

  
**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index  
under the following subjects:

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RPMS  
OPCRF  
PERFORMANCE

ALA/DM- conduct of school based oprf performance review and evaluation  
0000/ June 19, 2024