



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

June 4, 2024

REGION MEMORANDUM
ESSD-2024-079

**DELIBERATION AND FINALIZATION OF THE VALIDATED DRAFT MANUAL
OF PROCEDURES FOR SCHOOL CLINICS**

To: Schools Division Superintendent
Division of Cotabato

1. The Bureau of Learners Support Services-School Health Division (BLSS-SHD) is in the final stage of the development of the Manual of Procedures (MOP) for School Clinics. This MOP will serve as the standards for the implementation and delivery of Oplan Kalusugan sa Deped (OKD) health programs and services. The series of validation was completed in 5 clusters wherein comments, suggestions and inputs were gathered from the participants representing the different disciplines.
2. Relative to this, the **Deliberation and Finalization of the draft Manual** will be conducted on **June 18-21, 2024** at the **National Educators Academy of the Philippines (NEAP), Malvar, Batangas**.
3. The participant for Region XII is **Ms. Leah D. Cornel**, School Head of Presbitero Central Elementary School, Pigcawayan, Cotabato with established/refurbished central elementary school clinic.
4. It is requested that the participant be advised of the following:
 - a. Pre-Register at <https://bit.ly/Pre-registrationDeliberationandFinalizationMOP>.
 - b. Arrival and check-in will be on day 1 while check out date will be on the 4th day at 12:00 noon. Registration will be at 1:00 p.m. to 3:00 p.m. Preliminaries and Opening Program will start at 3:30 p.m.
 - c. Funds for the travelling expenses of the participant will be downloaded to their respective offices subject to the usual accounting and auditing rules and regulations. It is requested that SDO will augment any fund shortages.
 - d. Due to the unpredictable weather conditions, it is highly advised that participant shall be physically fit, fully vaccinated and has no manifestations of flu-like symptoms.
5. For concerns and clarifications, Ms. Ma. Lee L. Alpuerto, Nurse II of BLSS-SHD may be contacted through 02-8632-9935 or email at medical.nursing@deped.gov.ph.
6. For information and compliance.


CARLITO D. ROCAFORT
Director IV

Enclosure: None

Reference: None

Allotment: Downloaded funds

To be indicated in the Perpetual Index under the following Subjects:

CLINIC OPERATIONS MANUAL

MLAI/ESSD-SHS/RM DELIBERATION AND FINALIZATION OF THE VALIDATED DRAFT MANUAL OF PROCEDURES FOR SCHOOL CLINIC/088/June 4, 2024



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