



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

June 6, 2024

REGION MEMORANDUM
FD-2024-013

CORRIGENDUM TO REGION MEMORANDA FD-2024-004 AND 006

To: Schools Division Superintendents

1. This has reference to the midyear activities of the Finance Division stated in Region Memorandum FD-2024-004, **Schedule of the Regional Seminar-Workshops on the Preparation of Financial Reports for CY 2024** and Region Memorandum FD-2024-006, **Quarterly Regional Workshop on FAR 1 and FAR 1A Alignment and Reconciliation for FY 2024**.
2. To promote collaboration in ensuring complete and timely consolidation and submission of financial and other accountability reports, and to maximize the presence of invited resource persons, the conduct of the two aforementioned activities shall be merged and will be conducted on **July 15-17, 2024 to be hosted by SDO Sarangani**. There shall be break-out sessions for both accounting and budget units to discuss specific and relevant issues and concerns.
3. However, to firm up the consolidation and finalization of the financial reports, SDO Accountants, Budget Officers and two SDO (2) staff together with RO finance personnel are **required to extend their stay until July 18, 2024**. This is to ensure submission of complete consolidated reports on the prescribed timelines set by CO.
4. **A seminar/training fee of Six Thousand Pesos (P6,000.00) payable to DepEd Division of Sarangani** shall be collected to cover for the honorarium of resource person, accommodation, training venue and kits. Traveling, incidental expenses and the seminar/training fee shall be charged to the MOOE fund of the respective IU and SDO participant subject to accounting and auditing rules and regulations.
5. Specific details relevant to the conduct of the workshop such as but not limited to checklist of reportorial requirements, venue and schedule of activities shall be disseminated through a separate issuance.
6. For queries, you may reach out to Maria Jeanette N. Delima, SAO at mariajeanette.delima@deped.gov.ph.
7. For the information, guidance and compliance of all concerned.


CARLITO D. ROCAFORT
Director IV



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Encl: None
Reference:None
Allotment: MOOE
To be indicated in the Perpetual Index under the subject:

SEMINARS WORKSHOPS REPORTS

MJND/FD/RM- CORRIGENDUM TO REGION MEMORANDA NO. 2024 - 004 AND 006/014/June 6, 2024



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