



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

June 10, 2024

REGION MEMORANDUM  
HRDD-2024-044

**REFRESHER WORKSHOP ON GENDER AND DEVELOPMENT PLAN AND BUDGET  
FOR FY 2025**

To: Schools Division Superintendents

1. To reinforce gender-responsive planning and budgeting, this region through the Human Resource Development Division, will conduct a **Refresher Workshop on Gender and Development Plan and Budget for FY 2025** on **August 7 – 9, 2024**, within Koronadal City. The venue shall be announced later through a separate issuance.
2. The workshop aims to deepen participants' understanding of gender equality, gender mainstreaming, and the tools for gender analysis to ensure that gender perspectives are effectively integrated into designing, implementing, monitoring, and evaluating gender-responsive development plans and budget.
3. Participants in this three-day workshop include members of the Regional GAD Focal Point System, SGOD Chiefs, GAD Focal and Budget Officers from the eight SDOs, and the Program Management Team. However, **RO FD Chiefs and identified Program Holders will attend only on day 1.**
4. See enclosures for the list of participants and program of activities for reference.
5. Food and accommodation of the participants, honorarium of the resource person and training kit shall be charged against **Regional GAD Fund 2024** while traveling expenses against Division MOOE, subject to usual accounting and auditing rules and regulations.
6. For queries and clarifications, contact Roger V. Suerte, Education Program Supervisor – HRDD, Regional GAD Focal through [roger.suerte@deped.gov.ph](mailto:roger.suerte@deped.gov.ph).
7. For immediate dissemination and compliance of all concerned.

  
**CARLITO D. ROCAFORT**  
Director IV

Encl.: As stated

Reference: None

Allotment: Regional GAD Fund 2024

To be indicated in the Perpetual Index under the following Subjects:

PROGRAM                      WORKSHOP

RVS/HRDD/RM/ REFRESHER WORKSHOP ON GENDER AND DEVELOPMENT PLAN AND BUDGET FOR FY 2025  
/046/June 10, 2024.



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**LIST OF PARTICIPANTS**

<b>Day 1 – August 7, 2024</b>	<ul style="list-style-type: none"><li>Regional GAD Focal Point System</li><li><b>RO FD Chiefs and Program Holders</b></li><li>SGOD Chiefs, GAD Focal and Budget Officers from the eight SDOs</li><li>Program Management Team</li></ul>
<b>Day 2 –3 August 8-9, 2024</b>	<ul style="list-style-type: none"><li>Regional GAD Focal Point System</li><li>SGOD Chiefs, GAD Focal and Budget Officers from the eight SDOs</li><li>Program Management Team</li></ul>

No.	Name	Position	Division/Station
<b>Regional GAD Focal Point System</b>			
1	Carlito D. Rocafort	RD /GFPS Head	Regional Office
2	Kathrine H. Lotilla	OIC- ARD GFPS TWG Head	Regional Office
3	Emily F. Enolpe	OIC CES GFPS TWG Member	Regional Office
4	Roger V. Suerte	EPS - RO GAD Focal GFPS TWG Member	Regional Office
5	Dave C. Prodigio	EPS – RO Alternate GAD Focal /GFPS TWG Member	Regional Office
6	Joseph Russel M. Farnazo	OIC-CAO/ GFPS TWG Member	Regional Office
7	Emerin B. Astillero	AO V /GFPS TWG Member	Regional Office
8	Jade T. Palomar	EPS / GFPS TWG Member	Regional Office
9	Reynaldo S. Gallardo	Planning Officer III/ GFPS TWG Member	Regional Office
10	Ma. Jeanette N. Delima	SAO /GFPS TWG Member	Regional Office
11	Noren Grace G. Laguting	Budget Officer III/ GFPS TWG Member	Regional Office
12	Jodan F. Manua	EPS II /GFPS Secretariat	Regional Office
13	Jay-ar S. Lipura	EPS/ GFPS Secretariat	Regional Office



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14	Cheryl P. Villa	Accountant III/ GFPS Secretariat	Regional Office
15	Maricel B. Rodriguez	AO IV /GFPS Secretariat	Regional Office
16	Rhea Joy S. Halique	AO V /GFPS Secretariat	Regional Office
17	Nathaniel F. Bangoc II	EPS / M&E Committee	Regional Office
18	Louella D. Jabido	EPS / M&E Committee	Regional Office
<b>SDO Participants</b>			
19	Rodolfo B. Ortiz	EPS – GAD Focal	Cotabato
20	Julie Lumogdang	SGOD Chief	Cotabato
21	Marissa J. Jusi	Budget Officer	Cotabato
22	Kristle Chiara M. De Los Santos	Nurse II – GAD Focal	Koronadal City
23	Carlo Melendres	SGOD Chief	Koronadal City
24	Rosenda Pioquinto	Budget Officer	Koronadal City
25	John Michael P. Castino	SEPS – GAD Focal	General Santos City
26	Victorino A. Fuentes, Jr	SGOD Chief	General Santos City
27	Merliza G. Henares	Budget Officer	General Santos City
28	Rogelio P. De Juan	PDO I	South Cotabato
29	Cristopher T. Frusa	SGOD Chief	South Cotabato
30	May Grace T. Tomanan	Budget Officer	South Cotabato
31	Melvin P. Fortuna	AO V	Sultan Kudarat
32	Mohalidin M. Suaeb	SGOD Chief	Sultan Kudarat
33	Arturo L. Porras	Budget Officer	Sultan Kudarat
34	Ryan P. Tampus	SEPS – GAD Focal	Kidapawan City
35	Marissa T. Bernaldez	SGOD Chief	Kidapawan City
36	Marissa M. Tabausatis, CPA	Budget Officer	Kidapawan City
37	Mayflor D. Romualdo	CES – SGOD / GAD Focal	Tacurong City
38	Sheryll A. Moradas	AO V – Budget Officer	Tacurong City
39	Aurelio C. Cagang	EPS- GAD Focal	Sarangani
40	Ma. Shierly M. Cardinal	SGOD Chief	Sarangani
41	Grace M. Albarracin	Budget Officer	Sarangani



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<b>RO Functional Division Chiefs and Identified Program Holders</b>			
42	Luz Lalli L. Ferrer	CES - CLMD	Regional Office
43	Napoleon J. Gio	CES - ESSD	Regional Office
44	Ma. Lourdes Sanchez	CAO - FD	Regional Office
45	Glenn A. Bisnar	CES - PPRD	Regional Office
46	Melinda A. Rivera	CES - FTAD	Regional Office
47	Henry Fritz Diaz	SEPS - HRDD	Regional Office
48	Raffy Herrera	EPS - PPRD	Regional Office
49	Agney Taruc	EPS - FTAD	Regional Office
50	Shienna Lyn L. Antenor	EPS - CLMD	Regional Office
51	Regan B. Dagadas	EPS- CLMD	Regional Office
52	Crisanto Bulado	EPS – CLMD	Regional Office
53	Cynthia G. Diaz	EPS -CLMD	Regional Office
54	Ma. Isabel R. Cunanan	EPS-CLMD	Regional Office
55	Leonardo B. Mission	EPS - CLMD	Regional Office
56	Magdaleno C. Duhilag	EPS-CLMD	Regional Office
57	Arturo Tingson, Jr	EPS-CLMD	Regional Office
58	Grace Patrice M. Mondragon	EPS-QAD	Regional Office
59	Norman S. Valeroso	EPS-QAD	Regional Office
60	Michael A. Poblador	EPS-QAD	Regional Office
61	Elgene Dequilla	Engineer III	Regional Office
62	Fatima Honorico	MO IV, ESSD	Regional Office
63	Ismael Ngitngit Jr	PDO IV, ESSD	Regional Office
<b>Program Management Team</b>			
64	Apple John Satorre	EPS II - HRDD	Regional Office
65	Gv Lo Yoro	ADAS I - HRDD	Regional Office
66	Jzyll Cantos	ADAS III- HRDD NEAP	Regional Office



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**PROGRAM OF ACTIVITIES**

<b>Day/Time</b>	<b>Activity</b>	<b>Facilitator/Person Responsible</b>
<b>August 7, 2024</b>		
8:00 a.m. – 9:00 a.m.	Arrival and Registration	HRDD Personnel
9:00 a.m. – 9:30 a.m.	Opening Program <ul style="list-style-type: none"><li>• Preliminaries</li><li>• Welcome Message</li><li>• Acknowledgement of Participants</li><li>• Inspirational Message</li><li>• Statement of Purpose</li></ul>	HRDD Personnel <b>Kathrine H. Lotilla</b> OIC - ARD  <b>Roger V. Suerte</b> EPS – HRDD Regional GAD Focal  <b>Carlito D. Rocafort</b> Regional Director  <b>Emily F. Enolpe</b> OIC-CES – HRDD
9:30 a.m – 10:30 a.m.	<b>Session 1</b> Basic GAD Orientation	<b>SUSIE D. DAZA</b> Resource Person
10:30 a.m – 12:00 noon	<b>Session 2</b> Gender Mainstreaming	<b>SUSIE D. DAZA</b> Resource Person
12:00 noon – 1:00 p.m	<b>LUNCH BREAK</b>	
1:00 p.m.-3:00 p.m	<b>Session 3</b> Introduction to Gender Analysis and GA Tools	<b>SUSIE D. DAZA</b> Resource Person
3:00 p.m.-5:00 p.m	<b>Workshop 1</b> Workshop on administering the enhanced GMEF and Integration of results in GAD Plan and Budget	<b>SUSIE D. DAZA</b> Resource Person



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<b>August 8, 2024</b>		
8:00 a.m. – 8:30 a.m.	Management of Learning	<b>HRDD Personnel</b>
8:30 a.m.– 10:30 a.m.	<b>Session 4</b> Harmonized Gender and Development Guidelines	<b>SUSIE D. DAZA</b> Resource Person
10:30 a.m. – 12:00 noon	<b>Workshop 2</b> Assessing Programs and Projects through relevant HGDG Sector Design Checklist	<b>SUSIE D. DAZA</b> Resource Person
12:00 noon – 1:00 p.m.	<b>LUNCH BREAK</b>	
1:00 p.m.-2:00 p.m.	<b>Workshop 3</b> Assessing Programs and Projects through PIMME Checklist	<b>SUSIE D. DAZA</b> Resource Person
2:00 p.m. – 5:00 p.m.	<b>GAD Planning and Budgeting</b>	
<b>August 9, 2024</b>		
8:00 a.m. – 8:30 a.m.	Management of Learning	<b>HRDD Personnel</b>
8:30 a.m. –12:00 noon	<b>Workshop 4</b> Workshop on the Preparation of GAD Plans and Budgets and GAD AR based on GMEF and HGDG Results	<b>SUSIE D. DAZA</b> Resource Person
12:00 noon – 1:00 p.m.	<b>LUNCH BREAK</b>	
1:00 p.m. - 2:00 p.m.	<b>Workshop on the preparation of GAD Accomplishment Report</b>	<b>SUSIE D. DAZA</b> Resource Person
2:00 p.m. - 3:00 p.m.	<b>Sharing of Workshop Outputs</b>	
3:00 p.m. -4:00 p.m.	<b>CLOSING PROGRAM AND WAYS FORWARD</b>	<b>HRDD Personnel</b>