



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

June 20, 2024

REGION MEMORANDUM
PPRD-2024-041

SERIES OF WORKSHOPS ON THE FINALIZATION OF CRUCIAL NEEDS REQUIREMENTS AND ANNUAL INVESTMENT PLAN (AIP) AS MAJOR INPUTS TO FY 2026 BUDGET PROPOSAL

To: Schools Division Superintendents
Division Planning Officers and Budget Officers

1. This is anchored on the agreement set by Regional Development Council (RDC) XII during the conduct of “Orientation on the Processes in Relation to the Regional-National Investment Programming (RNIP) Dialogue, Public Investment Program (PIP) Updating, Three-Year Rolling Infrastructure Program (TRIP) Formulation and Infrastructure Flagship Projects (IFP) Identification of RDC XII” via Zoom on June 19, 2024.

2. In response to said agreement, the Policy, Planning, and Research Division shall conduct “**Series of Workshops on the Finalization of Crucial Needs Requirements and Annual Investment Plan (AIP) as Major Inputs to FY 2026 Budget Proposal**” as indicated below:

Workshop Title	Purpose	Date	Venue
Prework Activity: Workshop on Crucial Needs Requirements for Basic Education Inputs including Alternative Learning System (ALS)”	To conduct a pre-work activity in order to consolidate and firm-up the FY 2026 Basic Education Inputs as necessary requirement for the preparation of the FY 2026 Annual Investment Plan.	July 31, 2024 – August 2, 2024	General Santos City
Workshop in the Formulation, Consolidation, and Firming-up of FY 2026 Annual Investment Plan (AIP)	To formulate, consolidate, and firming-up FY 2026 AIP as input to produce a strategic FY 2026 Budget Proposal.	August 13-15, 2024	General Santos City

3. Identified participants are instructed to bring the following necessary data for this workshop:

- Needs Analysis (School Building New Construction, School Building Repair, Furniture, Teacher, Electrification, MOOE);
- School Health Data (Wasted and Severely Wasted);
- Gabaldon;
- GASTPE (ESC, Voucher System, JDVP, TSS);
- Latest Teacher Inventory; and
- All other data needed for the crafting of Annual Investment Plan.



Address: Prime Regional Center, Brgy. Carpenter Hill, City of Koronadal
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4. Attached herewith are the following enclosures for your reference:
 - Enclosure 1: List of Participants
 - Enclosure 2: Indicative Schedule of Activities.

5. Meals and accommodation shall be charged to 2024 PPRD GASS subject to usual accounting rules and auditing procedures. Travel and incidental expenses of the participants shall be charged to local funds. First meal is Lunch on July 31, 2024 and last meal is AM Snacks on August 2, 2024 for the Pre-work Activity; and Lunch on August 13, 2024 and last meal is AM Snacks on August 15, 2024 for the AIP Formulation Workshop.

6. For further inquiries, please contact Dr. Glenn A. Bisnar through glenn.bisnar@deped.gov.ph.

7. For information and compliance of all concerned.


CARLITO D. ROCAFORT
Director IV

Enclosures: List of Participants and Indicative Program of Activities
Reference: 2024 WFP
Allotment: 2024 PPRD GASS
To be indicated in the Perpetual Index under the following Subjects:
TRAINING PROGRAM WORKSHOP

GAB/PPRD/RM /SERIES OF WORKSHOPS ON THE FINALIZATION OF CRUCIAL NEEDS REQUIREMENTS AND ANNUAL INVESTMENT PLAN (AIP) AS MAJOR INPUTS TO FY 2026 BUDGET PROPOSAL/ 45/ June 20, 2024



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Enclosure 1 to Region Memorandum PPRD-2024-041

LIST OF PARTICIPANTS

PRE-WORK ACTIVITY: Workshop on Crucial Needs Requirements for Basic Education Inputs including Alternative Learning System (ALS)

July 31 – August 2, 2024

General Santos City

RO	No. of Participants	
Regional Office - PPRD	7	
SDO	Planning Officer	Support Staff
Cotabato	1	2
General Santos City	1	1
Kidapawan City	1	
Koronadal City	1	
Sarangani	1	1
South Cotabato	1	1
Sultan Kudarat	1	1
Tacurong City	1	
Total	21	

WORKSHOP IN THE FORMULATION, CONSOLIDATION, AND FIRMING-UP OF FY 2026 ANNUAL INVESTMENT PLAN (AIP)

August 13 – 15, 2024

General Santos City

RO	No. of Participants	
Policy, Planning, and Research Division	7	
Finance Division - Budget	3	
SDO	Planning Officer and Support Staff	Budget Officer and Support Staff
Cotabato Province	3	2
Sultan Kudarat	2	2
South Cotabato	2	2
Sarangani	2	2
Kidapawan City	1	1
General Santos City	2	1
Tacurong City	1	1
Koronadal City	1	1
Total No. of Participants	36	



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Enclosure 2 to Region Memorandum PPRD-2024-041

INDICATIVE PROGRAM OF ACTIVITIES

PRE-WORK ACTIVITY: Workshop on Crucial Needs Requirements for Basic Education Inputs including Alternative Learning System (ALS)

July 31 – August 2, 2024
 General Santos City

DATE / TIME	ACTIVITY	PERSON IN-CHARGE
Day 1: July 31, 2024		
11:00 – 12:00 NN	Arrival of Participants	
12:00 – 1:00 PM	LUNCH	
1:00 – 1:30 AM	Preliminaries and Attendance Checking	PPRD Personnel
	Welcome and Opening Remarks	Dr. Glenn A. Bisnar PPRD Chief
	Statement of Purpose	Raffy G. Herrera Education Program Supervisor
	Message	Carlito D. Rocafort Director IV
1:30 – 3:00 PM	Workshop on Crucial Needs Requirements for Basic Education Inputs	Raffy G. Herrera EPS Reynaldo S. Gallardo PO III
3:00 - 3:10 PM	PM SNACKS	
3:10 - 4:30 PM	Continuation of Workshop on Crucial Needs Requirements for Basic Education Inputs	Raffy G. Herrera EPS Reynaldo S. Gallardo PO III
4:30 – 5:00 PM	Debriefing	PPRD Personnel
Day 2: August 1, 2024		
8:00 – 8:30 AM	Preliminaries and Attendance Checking	PPRD Personnel
8:30 – 10:00 AM	Continuation of Workshop on Crucial Needs Requirements for Basic Education Inputs	Raffy G. Herrera EPS Reynaldo S. Gallardo PO III
10:00 – 10:10 AM	AM SNACKS	
10:10 – 12:00 NN	Continuation of Workshop on Crucial Needs Requirements for Basic Education Inputs	Raffy G. Herrera EPS Reynaldo S. Gallardo PO III
12:00 – 1:00 NN	LUNCH	



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1:00 – 3:00 PM	Continuation of Workshop on Crucial Needs Requirements for Basic Education Inputs	Raffy G. Herrera EPS Reynaldo S. Gallardo PO III
3:00 – 3:10 PM	PM Snacks	
3:10 – 4:30 PM	Continuation of Workshop on Crucial Needs Requirements for Basic Education Inputs	Raffy G. Herrera EPS Reynaldo S. Gallardo PO III
4:30 – 5:00 PM	Debriefing	PPRD Personnel
Day 3: August 2, 2024		
8:00 – 8:30 AM	Preliminaries and Attendance Checking	PPRD Personnel
8:30 – 10:00 AM	Ways Forward and Agreements	Raffy G. Herrera EPS Reynaldo S. Gallardo PO III
10:00 - 10:30 AM	Closing	PPRD Personnel
HOME SWEET HOME		

INDICATIVE PROGRAM OF ACTIVITIES

WORKSHOP IN THE FORMULATION, CONSOLIDATION, AND FIRING-UP OF FY 2026 ANNUAL INVESTMENT PLAN (AIP)

August 13-15, 2024
 General Santos City

DATE / TIME	ACTIVITY	PERSON IN-CHARGE
Day 1: August 13, 2024		
11:00 – 12:00 NN	Arrival of Participants	
12:00 – 1:00 PM	LUNCH	
1:00 – 1:45 AM	Preliminaries and Attendance Checking	PPRD Personnel
	Welcome and Opening Remarks	Dr. Glenn A. Bisnar PPRD Chief
	Statement of Purpose	Raffy G. Herrera Education Program Supervisor
	Message	Carlito D. Rocafort Regional Director
1:45 – 3:00 PM	Workshop Proper in the Formulation, Consolidation, and Firming-up of FY 2025 AIP	Raffy G. Herrera, EPS Reynaldo S. Gallardo, PO III Noren Grace G. Laguting, Regional Budget Officer
3:00 – 3:10 PM	PM SNACKS	



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3:10 – 4:30 PM	Continuation of Workshop in the Formulation, Consolidation, and Firming-up of FY 2025 AIP	Raffy G. Herrera, EPS Reynaldo S. Gallardo, PO III Noren Grace G. Laguting, Regional Budget Officer
4:30 – 5:00 PM	Debriefing	PPRD Personnel
5:30 PM	DINNER	
Day 2: August 14, 2024		
8:00 – 8:30 AM	MOL and Checking of Attendance	PPRD Personnel
8:30 – 12:00 NN	Continuation of Workshop in the Formulation, Consolidation, and Firming-up of FY 2025 AIP	Raffy G. Herrera EPS Reynaldo S. Gallardo PO III
12:00 – 1:00 PM	LUNCH	
1:00 - 4:30 PM	Continuation of Workshop in the Formulation, Consolidation, and Firming-up of FY 2025 AIP	Raffy G. Herrera, EPS Reynaldo S. Gallardo, PO III Noren Grace G. Laguting, Regional Budget Officer
4:30 – 5:00 PM	Debriefing	PPRD Personnel
5:30 PM	DINNER	
Day 3: August 15, 2024		
8:00 – 8:30 AM	MOL and Checking of Attendance	PPRD Personnel
8:30 – 12:00 NN	Continuation of Workshop in the Formulation, Consolidation, and Firming-up of FY 2025 AIP	Raffy G. Herrera, EPS Reynaldo S. Gallardo, PO III Noren Grace G. Laguting, Regional Budget Officer
12:00 – 1:00 PM	LUNCH	
1:00 - 4:30 PM	Continuation of Workshop in the Formulation, Consolidation, and Firming-up of FY 2025 AIP	Raffy G. Herrera, EPS Reynaldo S. Gallardo, PO III Noren Grace G. Laguting, Regional Budget Officer
4:30 – 5:00 PM	Debriefing	PPRD Personnel
5:30 PM	DINNER	
Day 4: August 16, 2024		
8:00 – 8:30 AM	MOL and Checking of Attendance	PPRD Personnel
8:30 – 11:00 AM	Next Steps and Agreements	Raffy G. Herrera, EPS Reynaldo S. Gallardo, PO III Noren Grace G. Laguting, Regional Budget Officer
HOME SWEET HOME		