



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

June 20, 2024

REGION MEMORANDUM  
PPRD-2024-042

**WORKSHOP IN THE FORMULATION, CONSOLIDATION AND FIRMING-UP  
OF FY 2026 BUDGET PROPOSAL**

To: Schools Division Superintendents  
Division Planning Officers

1. The Policy, Planning, and Research Division shall conduct the **Workshop in the Formulation, Consolidation, and Firming-up of FY 2026 Budget Proposal** on **August 19-22, 2024** in General Santos City.
2. To have an effective and efficient FY 2026 Budget Proposal preparation, the concerned personnel are instructed to bring the following necessary data for this workshop:
  - a. Crucial Needs Analysis on Basic Education Inputs (School Building New Construction, School Building Repair, Furniture, Teacher, Electrification, MOOE)
  - b. School Health Data (Wasted and Severely Wasted)
  - c. Gabaldon
  - d. GASTPE (ESC, Voucher System, JDVP, TSS)
  - e. Latest Teacher Inventory
  - f. All other data needed for the crafting of FY 2026 Budget Proposal
3. See the following enclosures for your reference:  
Enclosure 1: List of Participants  
Enclosure 2: Indicative Program of Activities
4. Meals and accommodation expenses to be incurred in this activity shall be charged to 2024 PPRD GASS subject to usual accounting rules and auditing procedures. Travel and incidental expenses of the participants shall be charged to local funds. First meal is AM Snacks on August 19, 2024 and last meal is Breakfast on August 23, 2024.
5. For further inquiries, contact Dr. Glenn A. Bisnar through [glenn.bisnar@deped.gov.ph](mailto:glenn.bisnar@deped.gov.ph).
6. For information and compliance of all concerned.

  
**CARLITO D. ROCAFORT**  
Director IV

Enclosures: List of Participants and Indicative Program of Activities

Reference: 2024 WFP

Allotment: 2024 PPRD GASS

To be indicated in the Perpetual Index under the following Subjects:

TRAINING      WORKSHOP

GAB/PPRD/RM / WORKSHOP IN THE FORMULATION, CONSOLIDATION, AND FIRMING-UP OF FY 2026 BUDGET PROPOSAL/47/June 20, 2024



Address: Prime Regional Center, Brgy. Carpenter Hill, City of Koronadal  
Telephone Nos.: (083) 2288825/ (083) 2281893  
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*Enclosure 1 to Region Memorandum PPRD-2024-042*

**LIST OF PARTICIPANTS**

**WORKSHOP IN THE FORMULATION, CONSOLIDATION, AND FIRMING-UP  
OF FY 2026 BUDGET PROPOSAL**

August 19 – 23, 2024  
*General Santos City*

	<b>No. of Participants</b>	
Regional Office - PPRD	7	
<b>SDO</b>	<b>Planning Officer</b>	<b>Support Staff</b>
Cotabato	1	2
General Santos	1	1
Kidapawan	1	
Koronadal	1	
Sarangani	1	1
South Cotabato	1	1
Sultan Kudarat	1	1
Tacurong	1	
<b>Total</b>	<b>21</b>	



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Enclosure 2 to Region Memorandum PPRD-2024-042

**INDICATIVE PROGRAM OF ACTIVITIES**

**WORKSHOP IN THE FORMULATION, CONSOLIDATION, AND FIRMING-UP  
OF FY 2026 BUDGET PROPOSAL**

August 19-23, 2024

General Santos City

TIME	ACTIVITY	PERSON IN-CHARGE
<b>Day 1: August 19, 2024 – Opening Program &amp; Workshop Proper</b>		
7:30 – 8:30 AM	Arrival	
8:30 – 9:00 AM	Preliminaries and Attendance Checking	PPRD Personnel
9:30 – 9:45 AM	Welcome Message	<b>Kathrine H. Lotilla</b> Chief AO – AD OIC-Office of the Asst. Regional Director
9:45 – 10:00 AM	Message	<b>Carlito D. Rocafort</b> Director IV
10:00 – 10:15 AM	Statement of Purpose	<b>Dr. Glenn A. Bisnar</b> Chief – PPRD
10:15 – 12:00 AM	Workshop Proper in the Formulation, Consolidation and Firming-Up of FY 2025 Budget Proposal	<b>Raffy G. Herrera</b> Education Program Supervisor <b>Reynaldo S. Gallardo</b> Regional Planning Officer
12:00 – 1:00 PM	L U N C H	
1:00 – 4:30 PM	Continuation of the Workshop in the Formulation, Consolidation and Firming-Up of FY 2025 Budget Proposal	PPRD SDO Planning Officers
4:50 – 5:00 PM	Debriefing	PPRD Personnel
<i>Dinner</i>		
<b>Day 2: August 20, 2024 – Continuation of Workshop</b>		
8:00 – 8:30 AM	Management of Learning	PPRD Personnel
8:00 – 12:00 NN	Continuation of the Workshop in the Formulation, Consolidation and Firming-Up of FY 2025 Budget Proposal	PPRD SDO Planning Officers
12:00 – 1:00 PM	L U N C H	
1:00 – 4:30 PM	Continuation of the Workshop in the Formulation, Consolidation and Firming-Up of FY 2025 Budget Proposal	PPRD SDO Planning Officers
4:50 – 5:00 PM	Debriefing	PPRD Personnel
<i>Dinner</i>		
<b>Day 3: August 21, 2024 – Continuation of Workshop</b>		
8:00 – 8:30 AM	Management of Learning	PPRD Personnel



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8:00 – 12:00 NN	Continuation of the Workshop in the Formulation, Consolidation and Firming-Up of FY 2025 Budget Proposal	PPRD SDO Planning Officers
12:00 – 1:00 PM	L U N C H	
1:00 – 4:30 PM	Continuation of the Workshop in the Formulation, Consolidation and Firming-Up of FY 2025 Budget Proposal	PPRD SDO Planning Officers
4:50 – 5:00 PM	Debriefing	PPRD Personnel
<b>Day 4: August 22, 2024 – Presentation of Outputs &amp; Closing</b>		
8:00 – 8:30 AM	Management of Learning	PPRD Personnel
8:30 – 12:00 NN	Finalization of Outputs	PPRD SDO Planning Officers
12:00 – 1:00 PM	L U N C H	
1:00 – 4:00 PM	Presentation of outputs	PPRD SDO Planning Officers
4:00 – 5:00 PM	Ways Forward and Agreements and Closing Program	PPRD Personnel
<b>Day 5: August 23, 2024</b>		
BREAKFAST		
---- HOME SWEET HOME ----		