



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

July 8, 2024

REGION MEMORANDUM
ORD-2024-025

**2nd QUARTER MEETING OF REGIONAL AND DIVISION LAWYERS
AND LEGAL PERSONNEL**

To: Regional Legal Unit
Schools Division Superintendents
Division Legal Officers and Personnel

1. To ensure that DepEd SOCCSKSARGEN is continuously provided with legal and technical assistance in the performance of its duties and responsibilities towards the attainment of effective and efficient delivery of public service and quality basic education, the Regional and Division Legal Officers and Personnel will convene for their **2nd Quarterly Meeting** on **July 24-25, 2024**, at **Glan, Sarangani Province**.
2. The agenda of the meeting are as follows:
 - a. Contract Review Process;
 - b. Status updates on complaints indorsed for investigation (2023 and 2024);
 - c. Meeting proper; and
 - d. Other issues and concerns.
3. Expected participants of the activity are the regional and division lawyers and personnel. Enclosed is the Indicative Schedule of activities for guidance.
4. Board and lodging and other incidental expenses of the activity shall be borne from host division local funds while the travel and other incidental expenses shall be borne from the respective local funds of the participants, subject to the usual accounting and auditing rules and regulations. The first meal to be served is lunch on Day 1 and the last meal to be served is snacks on Day 2.
5. For the information, guidance and compliance of all concerned.


CARLITO D. ROCAFORT
Director IV

Enclosure: As stated

Reference: ORD-LU OM

Allotment: None

To be indicated in the Perpetual Index under the following subject:

CONFERENCES MEETING

RLV/ORD-LU/RM/2nd QUARTERLY MEETING OF REGIONAL AND DIVISION LAWYERS AND PERSONNEL/005/July 8, 2024



Address: Regional Center, Brgy. Carpenter Hill, City of Koronadal

Telefax No.: (083) 2288825/ (083) 2281893

Website: depedroxii.org

Email: region12@deped.gov.ph



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

Enclosure 1 to Region Memorandum ORD-2024-025

Indicative Schedule

Day 1	July 24, 2024
Time	Activity
1:00 PM – 3:00 PM	Topic 1: CONTRACT REVIEW PROCESS
3:00 PM – 3:15 PM	HEALTHBREAK
3:15 PM – 5:00 PM	Topic 2: STATUS UPDATES ON COMPLAINTS INDORSED FOR INVESTIGATION (2023 AND 2024)
6:00 PM – 7:00 PM	DINNER
Day 2	July 25, 2024
Time	Activity
8:00 AM – 10:30 AM	MEETING and Other Issues and Concerns