



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division
Superintendent

12 Aug 2024

DIVISION MEMORANDUM
CID No. 180 s. 2024

To: Public Schools District Supervisors/Principals In-Charge
Cluster Heads
Public Elementary and Secondary School Heads
All Others Concerned

**GUIDELINES ON THE GRANT OF INCENTIVES FOR THE LEARNING CAMP
VOLUNTEERS ON THE IMPLEMENTATION OF THE NATIONAL LEARNING
CAMP AND OTHER ACTIVITIES FOR THE 2024
END-OF-SCHOOL-YEAR BREAK**

1. The National Learning Camp (NLC) and other activities for the 2024 End-of-School-Year (EOSY) Break were conducted from July 1 to July 19, 2024 to help improve learning outcomes and support teachers so they can teach better.
2. Since the NLC entails the services of Learning Camp Volunteers (LCVs) beyond regular school days, they shall be provided with incentives, subject to government rules and regulations (DepEd Order 14, s. 2023 paragraph 54). Below are the incentives of the LCVs for the NLC and other EOSY Break Activities.
 - a. DepEd LCVs
 - i. Vacation Service Credits
 - ii. National Level Certificate of Recognition
 - iii. Meal expense of Php 250.00/day of actual service
 - b. Non-DepEd LCVs
 - i. Certificate of Services Rendered based on the Contract supported by Proof of Attendance
 - ii. National Level Certificate of Recognition
 - iii. Meal expense of Php 250.00/day of actual service
3. For a DepEd LCV to get one (1) day vacation service credit, the 4.5 hours of actual teaching in the NLC shall be complemented with 1.5 hours to complete the 6 teaching hours requirement. The 1.5 hours may be attained by getting load/s in the camp-like interest component, such as but not limited to basic computer skills, arts, sports activities, and all others that schools can afford to offer to learners considering age-appropriate activities.



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4. Certificates for LCVs and School Heads shall be generated upon the successful completion of the Online Survey Tool. The generation of certificates is open until **August 19, 2024** only. Please refer to Annex A of Memorandum DM-CT-2024-242 for guidance on the accomplishment of the survey tools and generation of certificates. Only certificates signed by the school head shall be considered valid.
5. The documentary requirements for the grant of service credits are the following:
 - i. Daily Time Record duly signed by the School Head
 - ii. Class Program
 - iii. Daily Accomplishment Report
6. The documentary requirements for the release of meal expense reimbursement are the following:
 - i. Certificate of Expenses not Requiring Receipt (CERR) per COA Circular No. 2017-001 dated June 2017
 - ii. Daily Time Record duly signed by the School Head
 - iii. Class Program
 - iv. Daily Accomplishment Report
7. The deadline of submission of all the documents for the grant of service credit and meal expense reimbursement shall be on **August 14, 2024**.
8. To evaluate learning gains and the overall effectiveness of the NLC, the Beginning-of-School Year (BOSY) CRLA and RMA shall be administered for Grades 1 to 3, while the NLCA shall be administered for Grades 7 to 10.
9. For clarifications, contact Marichu Jean R. Dela Cruz, CID Chief at cellphone number 09467120504.
10. Immediate dissemination of this memorandum is directed.


LEONARDO M. BALALA, CESO V
Schools Division Superintendent

Encl: None

Reference: As stated

To be indicated in the Perpetual Index under the following subjects



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CURRICULUM TEACHERS

MJD/DM- guidelines on the grant of incentives for the learning camp volunteers on the implementation of the national learning camp and other activities for the 2024 end-of-school-year break
0000/August 12, 2024



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