



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division
Superintendent

19 Sept 2024

DIVISION MEMORANDUM
CID No. **216**, s. 2024

COMPOSITION AND ORIENTATION OF THE DIVISION SCREENING AND ACCREDITATION COMMITTEE (DSAC), THE SCHEDULE OF SCREENING REQUIRED DOCUMENTS AND FACE-TO-FACE INTERVIEWS OF ATHLETES, COACHES, AND ASSISTANT COACHES ON THE CONDUCT OF THE 2024 SOUTH COTABATO PROVINCIAL ATHLETIC ASSOCIATION (SCPAA) MEET

To: Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
District/Cluster Sports Officers
All Others Concerned

1. In line with the Division Memorandum CID No. 429, s. 2024, this division through the Curriculum Implementation Division announces the Composition and Orientation of the Division Screening and Accreditation Committee (DSAC), the Schedule of Screening Required Documents and Face-to-Face Interviews of Athletes, Coaches, and Assistant Coaches on the conduct of the 2024 South Cotabato Provincial Athletic Association (SCPAA) Meet on November 25-29, 2024 and which shall be held at Polomolok Central Elementary School and other identified playing venues of Polomolok, South Cotabato.

2. The activity is aimed to:
a. orient the Division Screening and Accreditation Committee (DSAC) on the latest scheme for preparing the athletes' documents.
b. capacitate and enhance participants' knowledge, values, and attitude in the assessment of athletes' documents; and
c. orient the participants on the new scheme for releasing athletes' clearance including the face-to-face interviews.

3. The Orientation of the Division Screening and Accreditation Committee (DSAC) is scheduled on October 1, 2024 from 8: am to 5:00 pm at the SDOSC Seslong Hall, Alunan Avenue, City of Koronadal, South Cotabato. The participants are the following:

No.	Name	Municipality	Designation
1	Maricar V. Coronel	Sto. Nino	Chairman
2	Atty. Ryandel M. Alejandro	Division Office	Co-Chairman
3	Kristine Marie S. Olivar	Sto. Nino	Secretariat Elem
4	Marites C. Faciolan	Sto. Nino	Secretariat Sec.



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5	Maria Vilma H. Somodio	Banga	Screening
6	Rowena B. Amparo	Banga	Member
7	Evelyn A. Pabilico	Banga	Member
8	Jeanrel N. Selvino	Banga	Member
9	Marilyn Villareal	Lake Sebu	Member
10	Esteban S. Alvarez	Lake Sebu	Member
11	Marilou Centina	Lake Sebu	Member
12	Feben T. Trespeces	Lake Sebu	Member
13	Cherry Ann T. Jemina	Norala	Member
14	Genie P. Cubita	Norala	Member
15	Fe L. Cabaylo	Norala	Member
16	Blissyl G. Hablan	Norala	Member
17	Shirley P. Jayme	Polomolok	Member
18	Pinky Sacdalan	Polomolok	Member
19	Judie E. Dela Cruz	Polomolok	Member
20	Allan Tuante	Polomolok	Member
21	Jerry L. Queda	Sto. Niño	Member
22	Margielin A. Paulo	Sto. Niño	Member
23	Imelda Sumampong	Surallah	Member
24	Merilyn C. Aniban	Surallah	Member
25	Salvacion Seville	Surallah	Member
26	Teresa P. Dagnaos	Surallah	Member
27	Magdalena Afon	Tantangan	Member
28	Sally L. Alcantara	Tantangan	Member
29	Marlene Juan	Tantangan	Member
30	Lorie Mae M. Ende	Tantangan	Member
31	Jane Jumawan	Tampakan	Member
32	Shiela Ordona	Tampakan	Member
33	Jan Mark M. Arevalo	Tampakan	Member
34	Julius V. Mingalana	Tampakan	Member
35	Jocelyn A. Baconua	Tboli	Member
36	Genelyn D. Tinggal	Tboli	Member
38	Roy S. Gonzales	Tboli	Member
39	Joselina G. Baldedara	Tboli	Member
40	Leah Ortiz	Tupi	Member
41	Marilil S. Ortiz	Tupi	Member
42	Crisanta Asis	Tupi	Member
43	Cleopatra M. Ruiz	Tupi	Member
44	Lirio Espero	Division Office	Member
45	John Rey Magallanes	Sto. Nino	Support Staff/ICT
46	Rodel Jay P. Sotomil	Sto. Nino	Member
47	Richard A. Travilla	Tboli	Member
48	Alex F. Floro	Division Office	DSO



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4. The schedule for submission of the athletes, coaches, assistant coaches, and chaperons' required documents is on **November 14-15, 2024 (8:00 am-5:00 pm)** at Polomolok District Office, Polomolok, South Cotabato.

5. The schedule of face-to-face interviews.

Municipality	Date/Time	Venue	Persons Involved
Banga	November 24, 2024-1 pm	Respective/Assigned Billeting Quarters in Polomolok, South Cotabato	DSO, DSAC Team, Support Staff, Delegation Heads
Lake Sebu	November 25, 2024-8 am		
Norala	November 24, 2024-3 pm		
Polomolok	November 24, 2024-8 am		
Sto. Niño	November 24, 2024-10 am		
Surallah	November 25, 2024-10 am		
Tampakan	November 25, 2024-1 pm		
Tantangan	November 25, 2024-3 pm		
Tboli	November 24, 2024-5 pm		
Tupi	November 25, 2024-5 pm		

6. In observance of and compliance with DepEd Order No. 009, s. 2024, dated July 15, 2024, entitled Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025, the concerned School Heads shall ensure that a substitute teacher shall take over the classes with their respective teaching personnel participating in the activity.

7. This face-to-face activity shall adhere to the minimum health protocols as prescribed by IATF/RIATF, all participants are instructed to strictly follow the health and safety protocols set by the venue and shall observe physical distancing in the entire conduct of the activity.

8. Meals, snacks, traveling allowance, and other incidental expenses incurred are chargeable against School/Division MOOE/Local Funds subject to the usual accounting and auditing rules and procedures.


9. For services rendered on Holidays, Saturdays, and Sundays, all personnel concerned are entitled to Compensatory Time Off (CTO) or Service Credits per Civil Service and DBM Joint Circular No. 2, s. 2004 on **Non-Monetary Remuneration for Overtime Service Rendered** or DO 53, s. 2003 on **Updated Guidelines on Grant of Vacation Service Credits to Teachers**.

10. For any inquiry regarding the conduct of this activity, all personnel concerned are advised to contact **ALEX F. FLORO**, Education Program Supervisor-P.E., Health, SPS, Sports, School Sports Club, and ALS through cellular phone no. 09555546285.

11. Immediate dissemination of this memorandum is desired.



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LEONARDO M. BALALA, CESO V
Schools Division Superintendent

Encl.: None

Reference: As Stated

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM MAPEH SPORTS TRAINING

AFF/DM- composition and orientation of the division screening and accreditation committee (dsac), the schedule of screening required documents, and face-to-face interviews of athletes, coaches, and assistant coaches for the conduct of the 2024 south cotabato provincial athletic association (scpaa) meet
0000/September 19, 2024