



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division  
Superintendent

02 Jul 2024

DIVISION MEMORANDUM  
OSDS No. 118, s. 2024

LIST OF EMPLOYEES ENTITLED TO PAG-IBIG REFUND FOR THE MONTH  
OF MAY 2024

To: Public Schools District Supervisors/Principals In-Charge  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In reference to the reconciled billings signed by the Payroll Servicing Unit (PSU) for the months of **May 2024**, these employees listed below who have incurred over-deduction on Multi-Purpose Loan, Calamity, Emergency Loan, and Housing Loan shall be entitled to a refund.

	NAME OF EMPLOYEE	MFO	TYPE OF LOAN	MONTH DEDUCTED
1	RUFINA L. CANCEL	ELEM	MPL	MAY 2024
2	RODEL M. CLAUDIO	ELEM	MPL	MAY 2024
3	JOCELYN C. COSCOLLUELA	ELEM	HL	MAY 2024
4	ARNEL P. ARANA	SEC	MPL	MAY 2024

2. Anent this, the Division Office shall download such refund to the respective payroll account of the identified personnel.

3. For any inquiry regarding the amount of refund, personnel concerned are advised to contact Accounting Unit of the Division Office at telephone number (083) 228-6458.

4. Immediate dissemination of this memorandum is directed.




Address: Alunan Avenue, Koronadal City, South Cotabato 9506  
Telephone Number: (083)228-3801  
Email Address: [south.cotabato@deped.gov.ph](mailto:south.cotabato@deped.gov.ph)



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**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent

Encl.: N o n e  
Reference: N o n e  
To be indicated in the Perpetual Index  
under the following subjects:

BENEFITS  
PAYMENTS

EPM/DM- list of employees entitled to PAG-IBIG refund for May 2024  
0000/July 02, 2024