



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division  
Superintendent

16 Aug 2024

DIVISION MEMORANDUM  
SGOD No. **081**, s. 2024

ESTABLISHMENT OF PUBLIC ELEMENTARY SCHOOL GOVERNANCE COUNCIL

To: Assistant Schools Division Superintendent  
Chiefs, SGOD and CID  
Public Schools District Supervisors/Principals In-Charge  
Public Elementary School Heads  
All Others Concerned

1. In reference to DepEd Order No. 026, s. 2022, titled **Implementing Guidelines on the Establishment of School Governance Councils (SGC)**, this office through the School Management Monitoring and Evaluation (SMME) Section directs all public elementary schools to establish their respective SGCs following the guidelines set forth by the said policy.
2. Anent this, SGC Co-Chairperson who is a school representative of all public elementary schools designated by the schoolhead based on leadership competencies shall accomplish the Online SGC Functionality Assessment Tool at <https://bit.ly/SDOSCSGCElementary> on or before September 6, 2024.
3. Public elementary schools are encouraged to request assistance from the SGC Focal Person and the Division Field Technical Assistance Team (DFTAT) on the conduct of orientation and technical assistance. Sample of SGC documents of San Jose NHS of Banga can be accessed at <https://bit.ly/SGCFunctionalityMOVs> for guidance and benchmarking purposes.
4. For further inquiries, please contact Jett A. Javellana, Education Program Specialist II - SMME at 09215622255.
5. Immediate dissemination of this memorandum is directed.

  
**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent



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Encl.: N o n e

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

ORGANIZATIONS

COUNCIL

ELEMENTARY EDUCATION

JAJ/DM-establishment of public elementary school governance council  
0000/August 16, 2024



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