



Republic of the Philippines
Department of Education
 REGION XII
 SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division
 Superintendent

13 Sept 2024

DIVISION MEMORANDUM
 SGOD No. **093** s. 2024

**STRATEGIC PLANNING TO STRENGTHEN THE FUNCTIONALITY OF
 YOUTH/LEARNER FORMATION PROGRAM INITIATIVES OF
 SCHOOLS DIVISION OF SOUTH COTABATO**

To: Public Schools District Supervisors/ Principals In-Charge Concerned
 Public Elementary and Secondary School heads Concerned
 Division Personnel
 All Others Concerned

1. In reference to DO 66 s. 2017 titled, **Implementing Guidelines on the Conduct of Off-campus Activities** to support of the K to 12 implementation and the holistic development of the learners who are value-driven, career-oriented, culturally rooted, and socially responsible citizens, the Youth Formation Section shall hold a Three-Day Live-in Strategic Planning to Strengthen the Functionality of Youth/Learner Formation Program Initiatives of Schools Division of South Cotabato. This activity shall be conducted at Villa Princesita, Jabido Compound City of Koronadal on September 20-22, 2024.

2. This activity aims to:

- a. set the Youth /Learner Formation program strategic direction for the next three years (2024-2026),
- b. revisit and redefine the key priorities, objectives, mandated programs, projects, and activities, expected outcomes, among others of Learner Formation Division (LFD) for 2024 in line with the priorities and directives of the LFD.
- c. develop program implementation, monitoring and evaluation, and training needs assessment tools for each program, and
- d. present, discuss, and provide inputs to the strategic planning design in preparation for the next 3 years.

3. These are participants to this activity. They are expected to arrive at the venue from 7:30 a.m to 8:00 a.m.

| NO. | FULL NAME | POSITION / DESIGNATION | SCHOOL / OFFICE | DISTRICT / MUNICIPALITY |
|-----|------------------|------------------------|-----------------|-------------------------|
| 1 | CHESTER KHYLE H. | DFSSLG- | LIBERTAD | SURALLAH |



Address: Alunan Avenue, Koronadal City, South Cotabato 9506
 Telephone Number: (083)228-3801
 Email Address: south.cotabato@deped.gov.ph



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| | TOLEDO | PRESIDENT | NHS | |
|----|--------------------------|-------------------------|---------------|-----------|
| 2 | RAP SPENCER Q. ORQUIA | DFSSLG - VICE-PRESIDENT | T'BOLI NHS | T'BOLI |
| 3 | JAY LOUISE O. CORNELIA | DFSSLG-SECRETARY | BANGA NHS | BANGA |
| 4 | FERGIE LARA M. RICO | DFSSLG-TREASURER | TANTANGAN NHS | TANTANGAN |
| 5 | SHAIIDREX JOHN S. CEPEDA | DFSSLG-AUDITOR | CEBUANO NHS | TUPI |
| 6 | JIRO KENT C. BOLLINA | DFSSLG-P.I.O | POLOMOLOK NHS | POLOMOLOK |
| 7 | MISHAEL HALLARSIS | DFSSLG-PROTOCOL OFFICER | STO. NINO NHS | STO. NINO |
| 8 | KENT SCHERO CATALAN | DFSSLG-BOD | NORALA NHS | NORALA |
| 9 | ASROLD GLACE C. DIME | DFSSLG-BOD | LAKE SEBU NHS | LAKE SEBU |
| 10 | EIRON JADE JABINES | DFSSLG-BOD | TAMPAKAN NHS | TAMPAKAN |
| 11 | LOYD M. GALDONES | DFSSLG-ADVISER PRES. | CEBUANO NHS | TUPI |
| 12 | OFELIA M. RICO | DFSSLG-ADVISER V. PRES | TANTANGAN NHS | TANTANGAN |
| 13 | RYAN GARCIA | DFSSLG-ADVISER SEC. | BANGA NHS | BANGA |
| 14 | EMELY R. OCTA | DFSSLG-ADVISER TREAS. | POLOMOLOK NHS | POLOMOLOK |
| 15 | MARITNESS S. ROBLEZA | DFSELG-ADVISER PRES. | TUPI CES | TUPI |
| 16 | ANTONETTE C. ALQUINO | DFSELG-ADVISER VPRES. | LEMLUNAY ES | LAKE SEBU |



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| | | | | |
|----|----------------------------|-----------|--------------|-----------|
| 17 | JEREMIAH MOSQUERA | PRINCIPAL | LAMIAN NHS | SURALLAH |
| 18 | BERT CEASAR A. CASTILLO | HT-IV | M. ROXAS ES | STO. NINO |
| 19 | MATT GAVEN MATIBAG | PDO-II | BLSS-LFD | DEPED CO |
| 20 | ARVIN JUNIEL DOLOQUE | PDO-II | BLSS-LFD | DEPED CO |
| 21 | HENRY FRITZ H. DIAZ | SEPS- HRD | R-12 DEPED | |
| 22 | JOHN RYAN HOQUERIZA | SSG PRES | NDMU | |
| 23 | JOHNLy PASIGNA | SSG PRES. | GREEN VALLEY | |
| 24 | SIGREED FEROLYN A. MOSCOSA | PDO-I | SGOD | |
| 25 | ROGELIO JR. P. DE JUAN | PDO-I | SGOD | |

- Personnel concerned are advised to ensure compliance with DepEd Order No. 66, s. 2017 titled, **Implementing Guidelines on the Conduct of Off-Campus Activities**. Please refer to Annex A for the Parental Consent which is one of the requirements for the learner's participation.
- School Heads concerned shall ensure that the participation of teachers in this activity shall strictly comply with the no-disruption of classes policy stipulated in DepEd Order No. 9, s. 2005 titled, **Instituting Measures to Increase Engaged Time-on-Task**.
- Advisers' food, travel, and incidental expenses shall be charged against school MOOE while learner-officers shall be charged to local fund sources like *Kabugwason* and canteen funds, subject to the usual accounting and auditing rules and regulations.
- Works that fall on Saturdays, Sundays, and holidays are entitled to Compensatory Time Off (CTO) or Service Credits whichever is applicable for the employee in accordance with CSC and DBM Joint Circular No. 2, s. 2004 titled, **Non-Monetary Remuneration for Overtime Service Rendered** or DO 53, s. 2003 titled, **Updated Guidelines in the Grant of Vacation Service Credits to Teachers**.
- For further information and clarification, kindly contact Engr. Sigreed Ferolyn A. Moscosa and Rogelio Jr P. De Juan, Division Youth Formation Coordinators through mobile numbers +639175638962 and +639185340565.
- Immediate dissemination of this memorandum is directed.



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LEONARDO M. BALALA, CESO V
Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects

LEARNERS

ORGANIZATION

PROGRAMS

PROJECTS

SFAM/DM- strategic planning to strengthen the functionality of youth/learner formation program initiatives of schools division of south cotabato
0000/September 13, 2024



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ANNEX A

PARENTAL CONSENT

To Whom It May Concern:

I/We am/ are (___) allowing / (___) not allowing our son/daughter

Name

who currently enrolled at _____

School

to join and participate in the **Strategic Planning to Strengthen the Functionality of Youth/Learner Formation Program Initiatives of Schools Division of South Cotabato** at Villa Princesita, Jabido Compound City of Koronadal on September 20-22, 2024 at 8:00a.m

Together with my/our child, I know that DepEd-Schools Division of South Cotabato - Youth Formation is expected to exercise the legal diligence required for the safety and well-being of my child for the duration of the activity. This legal diligence would include oral and written instructions whether given before or during the activity, that if followed, would ensure the safety of my / our child. If my child disregards or fails to follow those instructions or should act on his/her own, I/we, together with my/our child, shall have no claim against DepEd-Schools Division of South Cotabato, Schools, YES-O, and Teacher Advisers should any damage be caused, or liability incurred to property or person.

I understand that my son/daughter will be accompanied by their Organization's School Adviser/s.

Very truly yours,

Parent/Guardian Signature over Printed Name

Home/Office Address: _____

Contact No. _____



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