



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division
Superintendent**

18 Jan 2024

DIVISION MEMORANDUM
CID No. **015**, s. 2024

DISTRIBUTION AND CHECKING OF ROBOTICS KIT

To: Public Schools District Supervisors/Principals In-Charge
Cluster Heads
Public Secondary School Heads Concerned
All Teachers Concerned

1. The Schools Division of South Cotabato through Curriculum Implementation Division is a recipient of Robotics Kits funded by the Special Education Fund of the Province of South Cotabato.
2. In view of this, there shall be a Distribution and Checking of the Robotics Kits at the Division Conference Hall on January 20-21, 2024. The identified participants are expected to be at the venue before 8:00 a.m.
3. The provision of Robotics Kit aims to enhance the implementation of Special Science Program in the division and improve the learners research and innovation skills in the field of Robotics.
4. Below is the list of participants in the said activity:

School/Office	Teacher Participants
Libertad NHS	Arfe Joy B. Sudario Chester Ian S. Pineda
Poblacion Polomolok NHS	Roielou T. Besana Kerroid C. Soguilon Chestronne Floyd M. Balala Angel Grace H. Bautista Sairah Mae V. Malabarbas
Polomolok NHS	Ardon G. Sabalosa Shena Mae Garcia
Banga NHS	Joel Jr. S. Malsi Retchie Joy B. Pisaña
Silway-8 NHS	Cherry Robles
Tupi NHS	Nelson B. Malificiado John Rey D. Mendoza Stephanie B. Saab Jaymark E. Niere Algen T. Zabala



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Tantangan NHS	Dominador E. Magaway Jr. Eric C. Bejemino
Sto. Nino NHS	Florencio Ruaya
Tboli NHS	Konrad Pasquale S. dela Cruz
Tampakan NHS	Jaybee C. Aratia
Lake Sebu NHS	Harold Mallo Jimmy F. Farofaldane
Sergio Legayada NHS	Marissa H. Gregorio
SDOSC CID	Marichu Jean R. Dela Cruz Roselyn G. Dardo

5. Participants are requested to bring the following during the activity:
 - a. laptop computer with installed Weecode software and sample programs;
 - b. phone with camera (for documentation);
 - c. pocket WiFi or broadband; and
 - d. extension wire
6. For services rendered on Holidays, Saturday and Sunday, all teachers and division personnel concerned are entitled to Compensatory Time-off (CTO) or Service Credits in accordance with Civil Service and DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered or DO 53, s. 2003 on Updated Guidelines on Grant of Vacation Service Credits to teachers.
7. Meals, travel and other incidental expenses of the participants shall be chargeable against School MOOE and other local funds subject to the usual accounting and auditing rules and regulations.
8. For more information and inquiry, personnel concerned are advised to contact Marichu Jean R. Dela Cruz, EPS Science at cellphone number 09467120504.
9. Immediate dissemination of this memorandum is directed.


LEONARDO M. BALALA, CESO V
Schools Division Superintendent



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Encl: As Stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

LEARNING AREAS

SCIENCE

MATHEMATICS

MJD/DM- distribution and checking of robotics kit
0000/January 18, 2024