



Republic of the Philippines
Department of Education

REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division
Superintendent**

25 Jan 2024

DIVISION MEMORANDUM
CID No. **016**, s. 2024

ACCESS AND UTILIZATION OF THE LEARNING RESOURCES PORTAL

To: Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
Public Elementary and Secondary School Teachers
School LR Coordinators/LRMDS Portal Administrators
All Others Concerned

1. In reference to Division Memorandum CID No. 056, s. 2020 on the Downloading of Learning Resources from the Learning Resource Portal and Division Memorandum CID No. 014, s. 2021 on Access to and Downloading of Learning Resources from LRMDS Portal, this office reiterates its order to all school heads and teachers to access the Learning Resource Portal at: <https://lrmds.deped.gov.ph> and continuously download all available K to 12, Alternative Learning System (ALS) and Professional Development learning resources.
2. This activity aims to:
 - a. obtain access to learning materials for a particular subject or topic indicated in the 2016 Curriculum Guides;
 - b. download resources for self-study, skill development, and personal growth;
 - c. create backups of important learning materials for future reference; and
 - d. enable offline learning by downloading resources for later access without requiring an internet connection.
3. Newly hired teachers are directed to register in the Portal using their DepEd Email account. However, teachers who are registered in the LR Portal using their personal email are advised to create a new account using their DepEd email.
4. All registered users are reminded that the downloading of learning resources from the LR Portal is an individual task of every teacher and not of the School LR Portal Administrator or School ICT Coordinator.



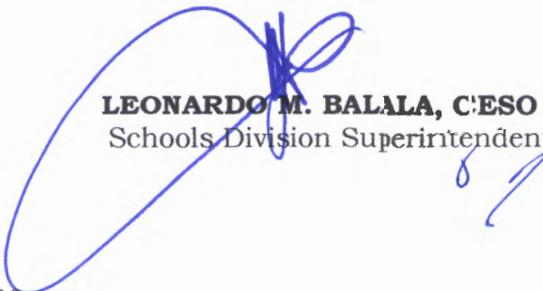
Address: Alunan Avenue, Koronadal City, South Cotabato 9506
Telephone Number: (083) 228-3801
Email Address: south.cotabato@deped.gov.ph



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5. School LR Portal Administrators shall conduct housekeeping in their respective dashboards as needed and provide technical and troubleshooting assistance to registered users in accessing and utilizing the LR Portal.
6. For requests on the transfer of the LR Portal account, assignment of role as School LR Portal Administrator, and among others kindly accomplish the online request form through <https://bit.ly/LRPORTAL-ORF>.
7. For any inquiries and clarifications, personnel concerned are advised to contact Leomel B. Ledda, PDO 2-LRMS at telephone no. 228-1549 or at Messenger Account.
8. Immediate dissemination of this memorandum is directed.


LEONARDO M. BALALA, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: DM CID No. 056, s. 2020
DM CID No. 014, s. 2021

To be indicated in the Perpetual Index
under the following subjects:

LEARNING RESOURCES

LBL/DM- access and utilization of the LR Portal
0000/January 25, 2024



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