



Republic of the Philippines  
**Department of Education**

REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division  
Superintendent

02 Feb 2024

DIVISION MEMORANDUM  
CID No. **022**, s. 2024

2024 DIVISION SKILLS EXPO AND CAREER ORIENTATION FOR GRADE 12  
SENIOR HIGH SCHOOL (SHS) LEARNERS

To: Education Program Supervisors  
Public Senior High School Heads  
Senior High School Coordinators  
All Others Concerned

1. The Curriculum Implementation Division (CID) shall conduct this year's Division Skills Expo and Career Orientation for Grade 12 Senior High School Learners at Tboli National High School, Tboli, South Cotabato on February 22-23, 2024.
2. This activity aims to provide an opportunity and enabling mechanism for career entry paths, showcasing and demonstrating SHS students' skills, specializations, and products in collaboration with CHED, TESDA, DOST, and DTI.
3. Attendance for each municipality is limited to 50 Grade 12 learners. Senior High School Heads, SHS coordinators, and Grade 12 teachers are encouraged to join their students. Each municipality should set up one bazaar and display its products by February 22, 2024 to qualify for the 'Best Bazaar'. All delegations should provide their own tables, chairs, tools, and equipment.
4. Identified business establishments and other institutions shall conduct job interviews for possible hiring on February 23, 2024, at 9:00 a.m. until 12:00.
5. Registration of participants shall be on February 22, 2024 only. Thus, all participating municipalities must submit a consolidated list of their participants to the secretariat on the specified date. The management shall provide a template for the attendance form. The opening program shall take place on February 23, 2024. Guidelines and mechanics of the different contests shall be provided separately to each municipality.
6. Food, materials, transportation and other incidental expenses are chargeable against School MOOE and other local funds subject to the usual accounting rules and procedures.
7. For services rendered on Holidays, Saturdays, and Sundays, all personnel concerned are entitled to Compensatory Time Off (CTO) or Service Credits per Civil Service and DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for



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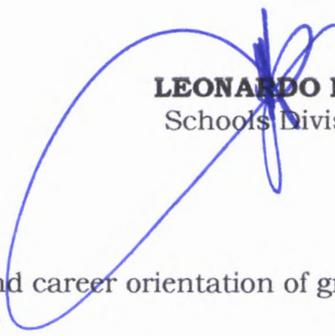


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Overtime Service Rendered or DO 53, s. 2003 on Updated Guidelines on Grant of Vacation Service Credits to Teachers.

8. For any inquiries regarding the conduct of this activity, all personnel concerned are advised to contact MILA A. DE LEON, Education Program Supervisor- EPP/TLE/TVL/SHS through cellphone no. 09090837080.
9. Immediate dissemination of this memorandum is desired.

  
**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent

MADL/DM- division skills expo and career orientation of grade 12 senior high school (SHS) learners  
0000/February 02, 2024



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