



Republic of the Philippines  
**Department of Education**

REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division  
Superintendent**

**05 Feb 2024**

DIVISION MEMORANDUM  
CID No. **024** s. 2024

SCHOOLS DIVISION OFFICE OF SOUTH COTABATO PARTICIPANTS TO  
THE REGIONAL REFRESHER TRAINING CUM ACCREDITATION OF 2024 SRAA  
MEET TECHNICAL OFFICIALS

To: Public Schools District Supervisors/Principals In-Charge  
Public Elementary and Secondary School Heads  
District/Cluster Sports Officers  
All Others Concerned

1. In line with Region Memorandum CLMD-2024-042, dated January 22, 2024, this office through the Curriculum Implementation Division (CID) announces the Schools Division Office of South Cotabato Participants to the Regional Refresher Training Cum Accreditation of 2024 SRAA Meet Technical Officials 2024, on February 9-11, 2024, at Romana Central Elementary School, Brgy. Calumpang, General Santos City.

2. The activity, which will be spearheaded by the SOCCSKSARGEN Physical Education and School Sports Association (SOCCPESSA) in coordination with the Department of Education, shall have the following objectives:

- a. refresh the officiating skills in preparation for the conduct of the 2024 SRAA Meet;
- b. capacitate and enhance participants' knowledge, values, and attitude in the science and art of sports officiating; and
- c. orient the participants on the new scheme of the 2024 SRAA Meet.

3. Participants in this training are the region and division sports officers, tournament managers, regional medical team, SRAA technical staff, invited speakers, and interested technical officials (in a separate sheet) who will qualify to the set qualifications, to wit:

3.1 Must be an education program supervisor, public school district supervisor, school head, district sports coordinator, school sports coordinator, sports club adviser, non-teaching personnel, and teachers who were assigned to officiate in the intramurals/district/municipal/division meets.



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- 3.2 Has experience in officiating and is interested in enhancing further his/her knowledge and skills in officiating their chosen sports discipline.
- 3.3 Must be fifty-five (55) years old and below.
- 3.4 Must be medically and physically fit. Thus, participants are requested to present a medical certificate from any government physician that he/she is medically and physically fit.
- 3.5 Endorsed by the Schools Division Superintendent. Participants are also advised to bring their sleeping gear, sports supplies, and equipment (eg. whistle), wear division uniform during the opening program, and wear appropriate attire during the conduct of the training.
4. Furthermore, participants are expected to be in the venue on February 8, 2024 (Thursday) for registration and settling in from 1:00 p.m. onwards. The first meal to be served is dinner on February 8 and the last meal will be lunch on February 11, 2024.
5. A registration fee of **One Thousand Eight Hundred Pesos (P1,800.00)** shall be charged per participant to cover expenses on meals and snacks, training kit, certificates, bills and rentals, supplies, and other incidental expenses incurred during the training, to be collected by Rona N. Tacot, EPS, SDO Tacurong, Treasurer of SOCCSKSARGEN Physical Education and School Sports Association (SOCCPESSA).
6. In observance of and compliance with DepEd Order No. 34, s. 2022 entitled School Calendar and Activities for the School Year 2022-2023, the concerned school heads, shall ensure that a substitute teacher will take over the classes in the absence of their respective teaching personnel who will participate in the Regional Training to prevent disruption of classes.
7. This face-to-face activity shall adhere to the minimum health protocols as prescribed by IATF/RIATF, all participants are enjoined to strictly follow the health and safety protocols set by the venue and shall observe physical distancing in the entire conduct of the activity.
8. For services rendered on Holidays, Saturdays, and Sundays, all personnel concerned are entitled to Compensatory Time Off (CTO) or Service Credits per Civil Service and DBM Joint Circular No. 2, s. 2004 on **Non-Monetary Remuneration for Overtime Service Rendered** or DO 53, s. 2003 on **Updated Guidelines on Grant of Vacation Service Credits to Teachers**.
9. Registration fees and transportation expenses incurred by the participants shall be borne from School/Division MOOE/PTA/local funds, subject to the usual accounting and auditing rules and regulations.



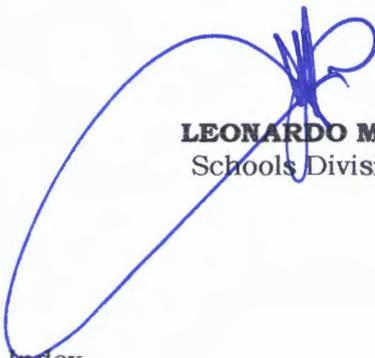
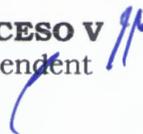
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10. For any inquiry regarding the conduct of this activity, personnel concerned are advised to contact **ALEX F. FLORO**, Education Program Supervisor-P.E., Health, SPS, Sports, School Sports Club, and ALS through cellular phone no. 09555546285.

11. Immediate dissemination of this memorandum is desired.

  
**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent 

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

MAPEH    SPORTS    TRAINING

AFF/DM- schools division office of south cotabato participants to the regional refresher training cum accreditation of 2024 SRAA meet technical officials

0000/February 5, 2024