



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division  
Superintendent

16 Mar 2024

DIVISION MEMORANDUM  
CID No. **062**, s. 2024

SCHEDULE OF MUNICIPAL AND DISTRICT ROLL-OUT TRAINING OF TRAINERS IN  
TEACHING BASIC MUSIC ELEMENTS IN GRADES VII-VIII

To: Public Schools District Supervisors/Principals In-Charge  
Public Elementary and Secondary School Heads  
All Others Concerned

- In reference to Division Memorandum CID No. 002 s. 2024, the Schools Division of South Cotabato through the Curriculum Implementation Division (CID) shall conduct the Municipal and District Roll-out Training of Trainers in Teaching Basic Music Elements in Grades VII and VIII focusing on the participants' acquisition of the basic competencies in music such as a) Rhythm and Melody; b) Timbre; c) Tempo and Forms; d) Texture; e) Dynamics; and f.) Harmony.
- These identified Municipalities and Districts shall conduct the training on this scheduled date.

	<b>MUNICIPALITY/DISTRICT</b>	<b>DATE</b>
1	BANGA	APRIL 14-16, 2024
2	TANTANGAN	MAY 5-7, 2024
3	TUPI	JUNE 13-15, 2024
4	TBOLI	JUNE 6-8, 2024
5	TAMPAKAN	MAY 30-JUNE 1, 2024
6	SURALLAH	MAY 15-17, 2024
7	STO. NINO	MAY 23-25, 2024
8	POLOMOLOK	APRIL 25-27, 2024
9	NORALA	APRIL 18-20, 2024
10	LAKE SEBU 1	APRIL 4-6, 2024
11	LAKE SEBU 2	APRIL 11-13, 2024
12	POLOMOLOK 3 AND 4 (ELEM.)	MAY 2-4, 2024
13	STO. NINO (ELEM.)	MAY 9-11, 2024

- Furthermore, Polomok 3, Polomolok 4 and Sto. Nino District shall conduct the District Roll-out Training in Basic Music Concepts in teaching Grades 4, 5 and 6 teachers on the abovementioned date.



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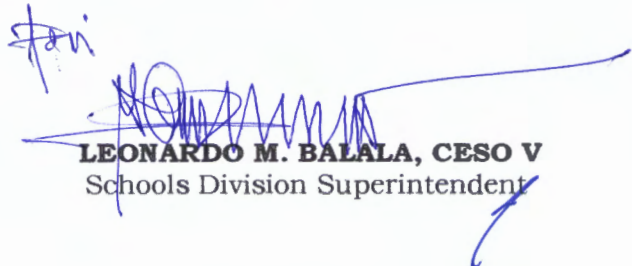


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4. Participants in this training are the identified teachers, facilitators, speakers, school heads, and district heads. Kindly see the attached enclosures for the list of teacher-trainer participants and facilitators, and Training Matrix.
5. Participants are advised to be at the venue as early as 7:30 a.m. for the registration and preliminaries.
6. Food, transportation, training materials, and other incidental expenses are chargeable against School MOOE subject to the usual accounting and auditing rules and procedures.
7. For services rendered on Saturdays and Sundays, all personnel concerned are entitled to Compensatory Time Off (CTO) or Service Credits by Civil Service and DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered or DO 53, s. 2003 titled Updated Guidelines on Grant of Vacation Service Credit to Teachers.
8. For more information and inquiries on the activity, all personnel concerned are advised to contact Mr. Alex F. Floro, EPS-Arts, P.E. & Health at cellphone no.09 555546285 or Mrs. Charito P. Duhino, Music Coordinator at cellphone no.09635431954.
9. Immediate dissemination of this memorandum is directed.

  
**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent

Enclosure : None

Reference: DM CID No.002 s. 2024

To be indicated in the Perpetual Index  
under the following subjects:

SUBJECT IN THE PERPETUAL INDEX

MAPEH

MUSIC

CPD/DM- schedule of municipal and district roll-out training of trainers in  
teaching basic music elements in grades vii-viii

0000/March 16, 2024



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