



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division
Superintendent

04 October 2024

DIVISION MEMORANDUM
CID No. 232 s. 2024

MEETING OF 2024 SOUTH COTABATO PROVINCIAL ATHLETIC
ASSOCIATION (SCPAA) MEET DELEGATION HEADS

To: Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
District/Cluster Sports Officers
All Others Concerned

1. In line with the Division Memorandum No. 429, s. 2024 dated September 6, 2024, this office through the Curriculum Implementation Division (CID) announces the Meeting of 2024 South Cotabato Provincial Athletic Association (SCPAA) Meet Delegation Heads with the **Theme: "Liksi, Galing, at Puso ng Batang Makabansa sa Bansang Makabata"** at the SDOSC Seslong Hall, Alunan Avenue, City of Koronadal, South Cotabato on October 14, 2024 at exactly 1 p.m. until 5 p.m.
2. The activity aims at:
 - a) leveling off plans and preparations for the 2024 SCPAA Meet;
 - b) presenting the playing venues and billeting quarter;
 - c) finalizing and submission of different Local Government Units and Delegation Heads both for elementary and secondary levels;
 - d) identifying possible issues and concerns;
 - e) crafting and finalization of the Memorandum of Understanding; and
 - f) discussing other matters.
3. Identified participants for the meeting are the a) CID Chief, b) Division Sports Officer, c) Delegation Heads-Elementary and Secondary; and the d) Public Schools District Supervisors/Principal-In-Charge. All Delegation Heads **MUST** bring the List of the delegation heads (Elementary & Secondary) for submission and laptop for encoding and printing.
4. For services rendered on Holidays, Saturdays, and Sundays, all personnel concerned are entitled to Compensatory Time Off (CTO) or Service Credits per Civil Service and DBM Joint Circular No. 2, s. 2004 on **Non-Monetary Remuneration**



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for Overtime Service Rendered or DO 53, s. 2003 on **Updated Guidelines on Grant of Vacation Service Credits to Teachers.**

5. For any inquiry regarding the conduct of this activity, personnel concerned are advised to contact **ALEX F. FLORO**, Education Program Supervisor-P.E., Health, SPS, Sports, School Sports Club, and ALS through cellular phone no. 09555546285.
6. Meals, snacks, traveling allowance, and other incidental expenses are chargeable against School/Division MOOE subject to the usual accounting and auditing rules and procedures.
7. Immediate dissemination of this memorandum is desired.


LEONARDO M. BALALA, CESO V
Schools Division Superintendent

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

MAPEH SPORTS MEETING

AFF/DM- meeting of 2024 South Cotabato Provincial Athletic Association (SCPAA)
meet delegation heads
0000/October 4, 2024