



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division  
Superintendent**

**28 Oct 2024**

DIVISION MEMORANDUM  
CID No. 246, s. 2024

**CONDUCT OF SCHOOL VISITATION OF PARTNER AGENCY YEAR 2**

To: Public Schools District Supervisors/Principals In-Charge  
Public Elementary and Secondary School Heads  
Public Elementary and Secondary School Teachers  
All Others Concerned

1. In reference to Division Memorandum CID No. 199, s. 2024 dated September 6, 2024 on the 2024 Star Bright Office Depot Art Caravan Year 2, the Schools Division of South Cotabato through the Curriculum Implementation Division (CID) would like to inform all SDOSC Personnel on the Conduct of School Visitation of Partner Agency, the **Starbright Office Depot, Inc.** on the following Schedules.

	<b>SCHOOL</b>	<b>DATE</b>	<b>TIME</b>
1	Tupi CES	November 8, 2024	8:00 AM
2	Tupi NHS		1:00 PM
3	Lampitak NHS	November 15, 2024	8:00 AM
4	Tampakan NHS		1:00 PM
5	New Lambunao IS	November 29, 2024	8:00 PM
6	Tantangan National Trade HS		1:00 PM
7	Dumadalig IS	December 6, 2024	8:00 PM
8	Silway 8 NHS		1:00 PM
9	Sto. Nino CES	December 13, 2024	8:00 PM
10	Sto. Nino NHS		1:00 PM
11	Lamian NHS	January 3, 2025	8:00 PM
12	Surallah NHS		1:00 PM
13	Tboli NHS	January 10, 2025	8:00 PM
14	Libertad NHS		1:00 PM



Address: Alunan Avenue, Koronadal City, South Cotabato 9506  
Telephone Number: (083)228-3801  
Email Address: [south.cotabato@deped.gov.ph](mailto:south.cotabato@deped.gov.ph)



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15	Sergio L. Legayada NHS	January 17, 2025	8:00 PM
16	San Miguel NHS		1:00 PM
17	San Vicente ES, Banga	January 24, 2025	8:00 PM
18	San Jose NHS		1:00 PM
19	Lapuz NHS	January 31, 2025	8:00 PM
20	Norala NHS		1:00 PM
21	Lake Sebu NHS	February 7, 2025	8:00 PM

2. The said activity aims to:
  - a. connect with our communities through art and educational experiences,
  - b. take an active role in the arts by providing them with a platform where they can express their artistic selves through collaboration with other artists and holding an event workshop and giving them the necessary materials.
  - c. encourage and motivate students to pursue their artistic interest in a different medium of arts, along with sharing their artistic knowledge, expanding creative networks, and empowering their artistic journey.
3. Participants in this event are the Art learners and coaches identified by the school, Division Personnel and MAPEH Officers and members are encouraged to support the said program.

<b>MAPEH OFFICERS AND MEMBERS</b>		
	NAME	SCHOOL
1	Yvette B. Quinatac-an	Little Baguio ES
2	Joemar Dardo	New Lambunao IS
3	Melody Paba	Lapuz NHS
4	Janice S. Lechugas	Norala CES
5	Sharon Rose P. Toledo	San Vicente ES, Banga
6	Romeo Batiller Jr.	Lapuz NHS
7	Geoffrey Anthony G. Potenciano	Malugong CES
8	Kristine Sumatra	New Lambunao IS
9	Johnfil A. Jamolin	Sergio L. Legyada NHS
10	Christian Alprince D. Solon	Dumadalig IS
<b>DIVISION PERSONNEL</b>		
11	Charito P. Duhino	Coordinator-CID



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12	Ma. Teresa S. Hallegado	EPS-CID
13	Maria Soledad O. Blancada	SEPS-SGOD

- Learner participants are advised to bring brushes and a sharpener. Art Materials based on the task / activity shall be provided by Starbright Office Depot.
- Food and snacks, transportation and other incidental expenses of the participants concerned are chargeable against School MOOE subject to the usual accounting and auditing rules and procedures.
- Since the activity falls on a school day, concerned schools are enjoined to adopt measures to ensure that NO classes of teacher-participants are left unattended. Schools are encouraged to follow schemes such as the distribution of learners to different sections, assigning other teachers or the School Head to handle classes, or other strategies most applicable and beneficial to the learners. School Heads should closely monitor the implementation of these measures and make sure that classes are not disrupted.
- For more clarification, all personnel concerned are advised to contact Charito P. Duhino, Division Music Coordinator through cellphone no.09635431954
- Immediate dissemination of this memorandum is directed.

**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent

Enclosure : None  
Reference: As Stated

To be indicated in the Perpetual Index  
under the following subjects:

CURRICULUM      MAPEH      SPA

CPD/DM- conduct of school visitation of partner agency year 2  
0000/October 28, 2024



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