



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division
Superintendent

25 October 2024

DIVISION MEMORANDUM

OSDS No. 174, s. 2024

IMPLEMENTATION OF NO PARKING POLICY IN PORTIONS OF THE SCHOOLS
DIVISION OFFICE PREMISES

To: Schools Division Office Personnel
Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
All Others Concerned

1. DepEd Order 37, s. 2015 entitled: The Comprehensive Disaster Risk Reduction and Management (DRRM) in Education Framework to guide DRRM efforts in the basic education towards resilience building and ensures that quality of basic education is continuously provided and prioritized even during disasters and/or emergencies.
2. The objective of the said framework is to protect learners and education workers from death, injury, and harm in schools and to strengthen risk reduction and resilience through education.
3. In this premise and in view of the impending demolition and construction of the Schools Division Office's (SDO's) two (2) storey building, all concerned are directed to implement **precautionary measures** and adhere with the "No Parking Policy" or the **prohibition of parking of all privately owned vehicles in SDO premises specifically in area near the construction site.**
4. Parking area adjacent to the Learning Resource Management Section (LRMDS) shall be intended for the government service vehicles of this Division.
5. The SDO-designated parking areas such as the flag pole area shall be on a "first come, first served basis" except on Mondays or days where there shall be a flag raising ceremony in the SDO.
6. Drivers of vehicles parked in SDO-assigned parking spaces shall bear their own risk. The SDO Management shall not be liable for any loss or damaged vehicles or other properties and injuries to any person that may arise from or for the prevention of ingress or egress from the parking spaces caused by the use or



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attempted use of any person or any other part thereof, except in the case of negligence on the part of SDO, its officials or employees. Moreover, vehicles must be properly parked at the designated parking spaces.

7. All parking users are encouraged to maintain a clean and safe parking area. Lack of available space in a desired area is not a valid excuse for violating parking regulations.

8. Strictly **NO IDLING** while parking in the SDO premises. Stalled vehicle owner must notify the General Services Section through the Security Guard on duty immediately.

9. Private vehicles including those belonging to the SDO Personnel are advised to find alternative parking areas outside the SDO (in front of SMRAA, beside DBP or at the Rizal Park area).

10. Immediate dissemination of and compliance with this memorandum is directed.


LEONARDO M. BALALA, CESO V
Schools Division Superintendent

Encl.: None

Reference: D.O. 37, s. 2015

To be indicated in the Perpetual Index

Under the following subjects:

PROHIBITION POLICY

RJS/DM-implementation of no parking policy in portions of sdo premises
0000/October 25, 2024