



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division
Superintendent

05 Feb 2024

DIVISION MEMORANDUM
SGOD No. **017**s. 2024

CONDUCT OF 2023 REGULAR PHILIPPINE EDUCATIONAL PLACEMENT TEST
(PEPT)

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/Principals In-Charge
Private and Public Secondary and Elementary School Administrators
Cluster Heads
All Others Concerned

1. In reference to DepEd Order No. 55, s. 2016 on the **Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program**, the office informs the field that the Bureau of Assessment (BEA) through the Division Testing Coordinator (DTC) shall administer the **2023 Regular Philippine Educational Placement Test (PEPT)** at Surallah Central Elementary School on February 18, 2024, Sunday, 6:45 a.m. with 272 total allocations.
2. Anent this, both private and public schools are informed that the Schools Division of South Cotabato through SGOD is now accepting applicants.
3. Moreover, the Division Testing Coordinator, Mr. Rodel H. Catubay shall facilitate the registration process and collect these documentary requirements.
 - a. Completed Registration Form
 - b. Original and one photocopy of the birth certificate duly authenticated and/or by the Local Civil Registrar
 - c. Original and one photocopy of the permanent school record (SF10/Form 137) signed by the School Principal/Administrator/Registrar
 - d. Identical and recently taken 1x1 colored ID pictures with name tag (2 pcs)
4. For the retakers and PEPT passers, only original and one photocopy of the PEPT Certificate of Result (COR) and requirements (a) and (d) shall be submitted.



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5. Registrants must be at least one (1) year average for their supposed grade level in the formal school system as displayed in the table:

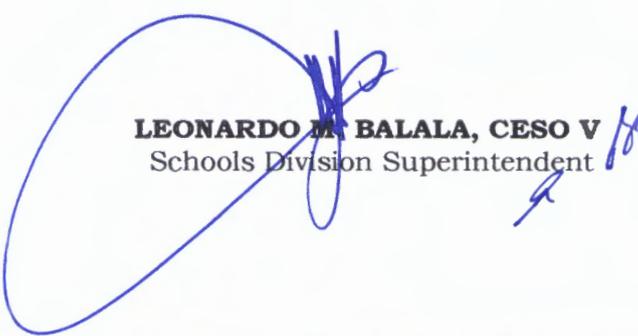
LLC	Normal Age (at the end of SY)	Age on the date of Exam	Grade Level to Take
No Schooling	-	At least 6 years old	Kinder
Kinder	6 years old	At least 7 years old	Grade 1
Grade 1	7 years old	At least 8 years old	Grade 2
Grade 2	8 years old	At least 9 years old	Grade 3
Grade 3	9 years old	At least 10 years old	Grade 4
Grade 4	10 years old	At least 11 years old	Grade 5
Grade 5	11 years old	At least 12 years old	Grade 6
Grade 6	12 years old	At least 13 years old	Grade 7
Grade 7	13 years old	At least 14 years old	Grade 8
Grade 8	14 years old	At least 15 years old	Grade 9
Grade 9	15 years old	At least 16 years old	Grade 10

6. List of Testing Personnel for 2023 Regular PEPT shall be identified and issued in a separate memo.

7. For services rendered on Holidays, Saturday and Sunday, all teachers, school heads, and division personnel concerned are entitled to Compensatory Time Off (CTO) or Service Credits in accordance with Civil Service and DBM Joint Circular No. 2, s. 2004 on **Non-Monetary Remuneration for Overtime Service Rendered** or DO 53, s. 2003 on **Updated Guidelines on Grant of Vacation Service Credits to Teachers**.

8. Food, transportation and other incidental expenses of the testing personnel and support staff shall be chargeable against NASBE Fund subject to the usual accounting and auditing rules and regulations.

9. Immediate dissemination of this memorandum is desired.


LEONARDO M. BALALA, CESO V
Schools Division Superintendent



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Encl: N o n e
Reference: DO 55, S. 2016
To be indicated in the Perpetual Index

ASSESSMENT LEARNERS SCHOOLS

RHC/DM- conduct of regular PEPT
0000/February 05, 2024



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