



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division
Superintendent

04 Nov 2024

DIVISION MEMORANDUM
CID No. **249**, s. 2024

PLANNING MEETING OF SCHOOL PAPER ADVISERS

To: Public Schools District Supervisors/Principals In-Charge
Public Schools Cluster Heads
Public and Private Elementary and Secondary School Heads
School Paper Advisers
All Others Concerned

1. In reference to Regional Memorandum CLMD-2024-370 titled *Planning Conference for the 2025 Regional Schools Press*, the Schools Division of South Cotabato through the Curriculum Implementation Division shall conduct Planning Conference of School Paper Advisers at Banga National High School on November 6, 2024, 8:00 a.m.
2. The activity aims to:
 - a. orient school paper advisers on the possible changes on NSPC Guidelines;
 - b. plan activities and create committees for the Division Journalism Training; and
 - c. craft action plan for 2025 Division Schools Press Conference.
3. Additionally, a group of SPAs shall also be formed to constitute the Publication Committee for the Provincial Athletic Association Meet and the SRAA Meet.
4. Anent thereof, the following personnel are requested to join the meeting:

NAME	POSITION	SCHOOL
Mark Y. Garcia	Teacher II	Lamsalome IS
Joemarie D. Unggol	TIC	Lambuling Damlas Ext.

5. School heads of the concerned personnel are enjoined to adopt measures to ensure that NO classes of teacher-participants are left unattended. Schools are encouraged to follow schemes such as the distribution of learners to different sections,



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assigning other teachers or the school head to handle classes, or other strategies most applicable and beneficial to the learners. School heads should closely monitor the implementation of these measures and make sure that classes are not disrupted.

6. Food and travel expenses of the said personnel shall be charged to school MOOE, Journalism or any other local funds subject to the usual accounting and auditing rules and regulations.

7. For inquiries, concerned personnel may contact Zynafe V. Caijo through 09178919552.

8. Immediate dissemination of this Memorandum is desired.


LEONARDO M. BALALA, CESO V
Schools Division Superintendent

Encl.: None
Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

JOURNALISM CURRICULUM CURRICULAR

ZVC/DM- planning meeting of SPA

0000/November 4, 2024