



Republic of the Philippines
Department of Education

REGION XII

SCHOOLS DIVISION OF SOUTH COTABATO

Date: November 15, 2024

RFQ No.: DSC-24-01-015

Mode of Procurement: NP-SVP

Request for Quotation (RFQ)

I. Please quote your lowest price inclusive of VAT on the item(s) listed below, subject to the Terms and Conditions of this RFQ. Sealed quotations with documentary requirements must be submitted not later than **10:00 a.m** of _____ at Bids and Awards Committee Office (BAC), DepEd-Schools Division of South Cotabato, Alunan Avenue, Koronadal City. Quotation that exceeds the approved budget for the contract (ABC) (per item/**per lot**) shall be rejected. Evaluation and award shall be done on a (per item/**per lot**) basis. For more information please call us at Telephone Nos.: (083) 228-9224, c/o **Mr. Leomel B. Ledda**, BAC-Secretariat Head. Prospective supplier shall be responsible to verify herein items from DepEd.- So. Cot. Division, Property and Supply Unit c/o **Mr. Ray O. Lloren**, Administrative Officer IV - Supply Officer at Telephone No. (083) 228-5269.

LEVI B. BUTIHEN
BAC Chairperson

Instructions:

1. Accomplish this RFQ correctly and accurately. Entries must be written legibly.
2. Do not alter the contents of this form in any way.
3. All bids and attached documents shall be in a sealed envelope.
4. Failure to follow these instructions will disqualify your entire quotation.

II. Particulars

| Lot No. | Item Description / Technical Specification | Approved Budget for the Contract (ABC) in Php. | Quantity | Unit of Issue | Unit price | Brand / Model | TOTAL PRICE in Pesos (Qty x Unit Price) |
|----------|--|--|----------|---------------|------------|---------------|---|
| 1 | Supply and Delivery of TVL Specialization tools and equipment materials for SY 2022-2023 for Rang-ay IS and Landan NHS | 510,010.00 | 1 | Lot | | | |
| | Round Plastic Basin | | 150 | pcs | | | |
| | Material: Hard Plastic Thick: 1mm (minimum) Size: at least 23cm diameter x 10 10cm deep Plastic basin type | | | | | | |
| | Finger or Manicure Bowl | | 180 | pcs | | | |
| | Material: Plastic Size: at least the length 15cm x width 12cm x height 6cm Molded bowl with 5 finger well for the hand to be totally rest while nails are soak | | | | | | |
| | Mixing Plastic Bowl | | 200 | pcs | | | |
| | Material: Hard Plastic Diameter: 13cm (minimum) Thickness: 0.8 (minimum) Bowl type | | | | | | |
| | Manicure Nail Brush | | 300 | pcs | | | |

| | | | | | | |
|---|--|-----|-----|--|--|--|
| Material: Plastic Handle with Nylon Bristle Dimension: At least Length 7cm x Height 3.5cm x Width 1.4 cm Type: Nail Brush The shape of the handle is nail brush grip type | | | | | | |
| Pedicure Nail Brush | | 300 | pcs | | | |
| Material: Plastic Handle with Nylon Bristle Dimension: At least Length 7cm x Height 3.5cm x Width 1.4 cm Type: Nail Brush The shape of the handle is nail brush grip type | | | | | | |
| Callous Remover | | 500 | pcs | | | |
| Material: Stainless Steel Length: 7 inches (minimum) Width: 2 inches (minimum) Thickness: ¼ inch (minimum) Application: Foot File | | | | | | |
| Hand Nail Cutter | | 320 | pcs | | | |
| Materials: Stainless Steel Size: At least L=65mm x W=13mm With curve cutting edge Lever type nail cutter Non corrosive | | | | | | |
| Foot File | | 400 | pcs | | | |
| Size at least 23cm x 3.5cm Cutting edges is made of stainless steel Plastic handle One side is coarse and the other side is fine | | | | | | |
| Mop | | 80 | pcs | | | |
| Mophead Material: Cotton Yarn Replaceable mophead Handle Material: Plated Steel Tube (1 inch diameter minimum) Length of the handle: 48 inches (minimum) Type: String mop | | | | | | |
| Nail Buffer | | 250 | pcs | | | |
| Material: Sand Paper Double sided nail sanding file buffer Style: Straight with rounded edge Size: At least 17cm x 2cm x 0.4cm Grit: 100/180 10 pcs per box (5 pcs grit 100, 5 pcs grit 180) | | | | | | |
| Foot Nail Cutter | | 320 | pcs | | | |
| Material: Stainless Steel Size: At least L= 75mm x W=16mm With nail file design With curve cutting edge | | | | | | |
| Nail File (10 pcs/pack) | | 400 | pcs | | | |
| Material: Abrasive The size at least 75mm x 16mm Double sided type | | | | | | |
| Cuticle Nail Pusher | | 260 | pcs | | | |

| | | | | | | |
|---|--|------|-----|--|--|--|
| Material: Stainless Steel Both ends has 2 different tools, Cuticle pusher spoon on one end and knife on the other end Length: 12.5cm (minimum) Grip diameter: 4.5 to 5.5mm Knurled body for anti-slip | | | | | | |
| Cuticle Nipper | | 250 | pcs | | | |
| Material: Stainless Steel Size: At least 95mm x 60mm x 5mm Jaw length: 15 to 16mm With a minimum wide opening: 8mm Sharp cutting edge With double leaf spring | | | | | | |
| Plastic Pail (10 liters) | | 100 | pcs | | | |
| Material: Hard Plastic Capacity: 5 liters (minimum) With handle Plastic bucket type Cylindrical shape | | | | | | |
| Cuticle Scissors | | 150 | pcs | | | |
| Material: Stainless Steel Over-all Length: 9.5cm (minimum) Cuticle scissor type With spring grip handle Body curved blade With fluted safety handles | | | | | | |
| Foot Spa Stool | | 120 | pcs | | | |
| Material: Steel, Powder Coated At least L=45cm x W=45cm x H=65cm Comes with PVC seat with foam cushion and covered with leather 360 degrees swivel or turn With at least 5 roller caster With gas lift for height adjustment (pneumatic) | | | | | | |
| Manicure Tray | | 240 | pcs | | | |
| Material: Plastic , 2mm thick (minimum) Minimum size of tray: Length=21.5cm x Width=11cm x Thickness=6.5cm With plastic handle | | | | | | |
| Orange woodstick | | 1000 | pcs | | | |
| Material: Wood Double Ended Orange Wood Stick Spade shape at one end and pointed tip on the other end Size at least 4mm diameter by 70mm length | | | | | | |
| <i>x-x-x-x-x nothing follows x-x-x-x-x-x</i> | | | | | | |

TOTAL AMOUNT IN FIGURES:

TOTAL AMOUNT IN WORDS:

Terms and Conditions:

1. Delivery Period: **Thirty (30) Calendar days from Supplier's receipt of Notice to Proceed**
2. Delivery Site: **Supply Office, DepEd-Schools Division of South Cotabato, Alunan Ave., Koronadal City**
3. Price Validity: **120 days from submission of quotation**
4. Warranty: **6 months for supplies & materials; 1 year for equipment, from the date of acceptance by the procuring entity.**
5. Payment Term: **15 Days**
6. Price is inclusive of all costs and applicable taxes.

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.

Supplier's Business Name: _____ **PhilGEPS Reg. no.** _____

Address: _____ **TIN** _____

Tel. No.: _____ **Fax No.:** _____ **E-Mail** _____ **Vat** _____ **Non-Vat** _____

Supplier's signature over printed name: _____ **Date** _____

Canvasser: _____

NOTE: Please attach the following eligibility requirements upon submission of quotation.

- | | |
|--|--|
| ___ 1 PhilGeps Registration No.: _____ | ___ 6 Certificate of Tax Exemption (for Cooperatives) |
| ___ 2 Mayor's Permit/ Business Permit | ___ 7 Certificate of Compliance/ Good Standing (for Cooperatives) |
| ___ 3 DTI (if sole proprietorship)/ SEC (Corporations) Income & Business Tax Returns (for ABCs above 4 500K) | ___ 8 Omnibus Sworn Statement (for lowest bidder for NP-SVP with ABCs above 50k and Emergency Cases with ABCs above 500k) |
| ___ 5 BIR Certificate of Registration (BIR Form 2303) | |

1 ___ 2 ___ 3 ___ 4 ___ 5 ___