



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division
Superintendent**

05 Dec 2024

DIVISION MEMORANDUM
CID No. **281** s. 2024

**PLANNING CONFERENCE IN PREPARATION FOR THE UPCOMING
CONDUCT OF THE 2025 DIVISION FESTIVAL OF TALENTS (DFOT)**

To: Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
District/Cluster Sports Officers
All Others Concerned

1. The Schools Division of South Cotabato through the Curriculum Implementation division shall conduct a Planning Conference in preparation for the upcoming conduct of the 2025 Division Festival of Talents (DFOT) at the Division Conference Hall, Koronadal, South Cotabato on December 17, 2024 from 8:00 a.m and onwards.
2. The activity is aimed to:
 - a. discuss matters about the conduct of the 2024 Municipal and Division Festival of Talents; and
 - b. present the Implementing Guidelines and Mechanics of all events and categories per learning areas.
3. Participants in this activity are the Education Program Supervisors and Coordinators, Public Schools District Supervisors, Learning Area Coordinators of the 18 districts SPED, Kindergarten, TLE/TVL/EPP, MAPEH, Science, English, Filipino, Math SPA, ARPAN, SPFL and MOSABAQAH.
4. Transportation, food, and other incidental expenses are chargeable against School and Division MOOE subject to the usual accounting and auditing rules and procedures
5. Since the activity falls on a school day, all concerned schools are enjoined to adopt measures to ensure that NO classes of teacher-participants are left unattended. Schools are encouraged to follow schemes such as the distribution of learners to different sections, assigning other teachers or the school head to handle classes, or other strategies most applicable and beneficial to the learners. School heads should closely monitor the implementation of these measures and make sure that classes are not disrupted.



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6. For any inquiry regarding the conduct of the activity, all personnel concerned are advised to contact Charito P. Duhino, DFOT In-Charge through cellphone no.09635431954 and their respective learning area supervisors through telephone no. 228-3801.
7. Immediate dissemination of this memorandum is desired.


LEONARDO M. BALALA, CESO V
Schools Division Superintendent

Encl.: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

MEETING

LEARNING AREAS

FESTIVAL OF TALENTS

CPD/DM- planning conference in preparation for the upcoming conduct of the
2025 division festival of talents (dfot)
0000/December 05, 2024