



Republic of the Philippines
Department of Education
 REGION XII
 SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division
 Superintendent**

02 Dec 2024

DIVISION MEMORANDUM
 OSDS No. **189**, s. 2024

**NOTICE TO CONDUCT BEHAVIORAL EVENT INTERVIEWING, WORK SAMPLE
 AND WRITTEN TEST FOR ADMINISTRATIVE ASSISTANT II AND AO II**

To: Assistant Schools Division Superintendent
 Public Schools District Supervisors/Principal In-charge
 Public Elementary and Secondary School Heads
 All Others Concerned

1. In reference to Division Memorandum OSDS No. 167, s. 2024, on the **Notice of Vacancy for Administrative Assistant I, Administrative Assistant II, Administrative Assistant III and Administrative Officer II**, the Behavioral Event Interviewing (BEI), Work Sample, Written Test, and Open Ranking shall be conducted according to the following schedule of activities.

Position	Activity	Date	Time	Platform
Administrative Assistant II	Behavioral Event Interviewing (BEI)	December 4, 2024	8:00 am- 5:00 pm	MS Teams
Administrative Officer II	Behavioral Event Interviewing (BEI)	December 5, 2024	8:00 am- 12:00 pm	
Administrative Assistant II	Work Sample and Written Test, Open Ranking	December 5, 2024	1:00pm- 5:00pm	MS Teams
Administrative Officer II				

3. For any inquiries, please refer to Ma. Luz E. Estember, Administrative Officer IV or email through maluz.estember001@deped.gov.ph or at the Office of the Assistant Schools Division Superintendent.

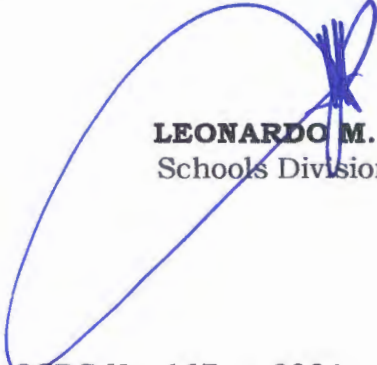


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4. Immediate dissemination of this memorandum is desired.


LEONARDO M. BALALA, CESO V
Schools Division Superintendent

Encl: Selection Line-Up

Reference: Division Memorandum OSDS No. 167, s. 2024

To be indicated in the Perpetual Index

Under the following subjects

EMPLOYMENT HIRING
RECRUITMENT

NHT/DM- notice to conduct behavioral event interviewing, work sample, written test for the positions of administrative assistant ii and administrative officer ii 0000/December 02, 2024



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Enclosure to DM OSDS No. _____ s. 2024

SELECTION LINE UP

Notice of Vacancy: No. 167 s. 2024, Notice of Vacancy for Administrative Assistant I, Administrative Assistant II, **Administrative Assistant III** and Administrative Officer II

POSITION: ADMINISTRATIVE ASSISTANT II

SDO SOUTH COTABATO		
NO.	NAME	APPLICATION CODE
1	AGUI, ALICE MANULAT	2024-NV167-ADASII-N005
2	BANTILLO, ERISHA SEVILLO	2024-NV167-ADASII-N019
3	LORILLA, GENEVE VISPO	2024-NV167-ADASII-R077
4	MAGLUNOB, CRIS LUV FAJADA	2024-NV167-ADASII-R082
5	MANA-AY, MARLO JOHN LEGASPINO	2024-NV167-ADASII-N084
6	PALOMARIA, MICHELLE BARBER	2024-NV167-ADASII-N101
7	TA-ACA, DONA BARNES	2024-NV167-ADASII-N119
8	TUTANIA, CAROL D	2024-NV167-ADASII-N123
9	ESCUADRO, FAIRY ROSS ARINDAENG	2024-NV167-ADASII-N050
10	SOMODIO, ANALEE LUMAYNO	2024-NV167-ADASII-N116
11	CAÑAVERAL, SHIELA MAE AVILA	2024-NV167-ADASII-N032
12	ALSULA, RHODELIA BESTUIR	2024-NV167-ADASII-R007
13	BARCELONA, MARCHILLE DE VERA	2024-NV167-ADASII-N020
14	DOSANO, FRANCIS JAYNE BENNET	2024-NV167-ADASII-N047
15	GALUMO, MARY ANTONETTE TOMCO	2024-NV167-ADASII-N059
16	GARCIA, REYMARK JAYSON BULAONG	2024-NV167-ADASII-N060
17	TOLOG, GLENNY GRACE MOJANA	2024-NV167-ADASII-N087
18	MANGUIAT, STEPHANIE ERES	2024-NV167-ADASII-N122
19	AVELINO, NICHIE FAJAGUTANA	2024-NV167-ADASII-N013
20	BABON, CHEENEE CASTAÑO	2024-NV167-ADASII-N016
21	BURLAZA, KRIZZLE JEANNE SALARZA	2024-NV167-ADASII-N027
22	DELAUTA, MARK GEL REBUCAS	2024-NV167-ADASII-N043
23	EGASAN, CINDY HIMALLA	2024-NV167-ADASII-N049
24	PANDONG, RUDY JR K	2024-NV167-ADASII-R102
25	VELA, CREZEL MAE BELGIRA	2024-NV167-ADASII-N125
26	FORNIS, JEZZA MAE DIOT	2024-NV167-ADASII-N058
27	MONDEJAR, MARY FAITH AGABAN	2024-NV167-ADASII-R092
28	ARANDIA, MAY SIMPAO	2024-NV167-ADASII-N012



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29	DORDAS, SHARON DOREMON	2024-NV167-ADASII-N046
30	LADOT, PEARL JOY FALE	2024-NV167-ADASII-N072
31	DELA CRUZ, PRECIOUS BABE YLAGAN	2024-NV167-ADASII-N039
32	FADO, GEFFA MAGUAN	2024-NV167-ADASII-N054
33	HERMOSISIMA, ANGELIC GRAPA	2024-NV167-ADASII-N066
34	ANGKOY, REGENIALYN LAMBONG	2024-NV167-ADASII-N010
35	BARRIOS, JOREY FALCO	2024-NV167-ADASII-N021
36	FLANG, HANAH MAE FADAL	2024-NV167-ADASII-N056
37	KUHAN, FRECIA SUGAN	2024-NV167-ADASII-N070
38	MENG, JONNA ROSE AGA	2024-NV167-ADASII-N088
39	OFONG, PRECIOUS LANI	2024-NV167-ADASII-N097
40	OFONG, Princess Milky Dala	2024-NV167-ADASII-N098
41	REYES, JOAN CELINO	2024-NV167-ADASII-N109
42	VILLANUEVA, APRIL ANGELI CASTAÑARES	2024-NV167-ADASII-N127
43	SAN JUAN, NATHANIEL JR. ASION	2024-NV167-ADASII-N110
44	AYSON, GENEQUIN PORRAS	2024-NV167-ADASII-N014
45	BACUS, STACY PEARL TRINIDAD	2024-NV167-ADASII-N017
46	OBRA, WILLYN RENDON	2024-NV167-ADASII-N095
47	SEGURADA, FRANCIS EARL ANDANTE	2024-NV167-ADASII-N112
48	CLAR, NICELLE CARTEL	2024-NV167-ADASII-N036
49	DELA ROSA, ROSS RADGE BUTES	2024-NV167-ADASII-N041
50	JACO, SHEENA MAE CELIS	2024-NV167-ADASII-N068
51	NAMANAMA, BLESSED APRIL JEMONG	2024-NV167-ADASII-N094
52	CASADOR, ARRA CARLYNE SOBERANO	2024-NV167-ADASII-N033
53	DELA GENTE, WENCY FORRO	2024-NV167-ADASII-N040
54	ESTABILLO, REJOY QUEEN LANGAN	2024-NV167-ADASII-N052
55	KIAGONG, RIZAL JAY ANGKOY	2024-NV167-ADASII-N069
56	MANAGUIT, AIZA GRACE PILLADO	2024-NV167-ADASII-N085
57	PROVIDO, ARIANE MAR PANIZALES	2024-NV167-ADASII-N106
58	RABACA, NOEME LASTRE	2024-NV167-ADASII-N107
59	ACHA, KHRISNA JOY OJARLIZA	2024-NV167-ADASII-N002
60	CAGUNDA, JEFFREY JONE PILAPIL	2024-NV167-ADASII-N029
61	CAYUGAN, GILBERT BANGAW	2024-NV167-ADASII-R035
62	DE LA CRUZ, JENIE ROSE ANTONIO	2024-NV167-ADASII-N037
63	ESPERIDA, LI ANNE ALOLOR	2024-NV167-ADASII-N051
64	MIANO, DAISY ANN DECENA	2024-NV167-ADASII-N089
65	RAMIREZ, ROSE JONALYN CALULO	2024-NV167-ADASII-N108



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66	FADRIGO, MARY LOU MANIAGO	2024-NV167-ADASII-N053
67	ISALES, CINDY MAY IBAÑEZ	2024-NV167-ADASII-N067
68	ANUADA, DIANNE JANE A	2024-NV167-ADASII-N011
69	MACARIOLA, LILIAN AMARAO	2024-NV167-ADASII-N079
70	MAGSOMBOL, MA. CHRIZNAH N/A	2024-NV167-ADASII-N083
71	PERIDA, JOYCEE JARDIN	2024-NV167-ADASII-N104
72	SOLAS, KENO JOHN YANG	2024-NV167-ADASII-N114
73	MORADAS, MICHELLE BOYLES	2024-NV167-ADASII-N093
74	OFONG, PRECIOUS KIMBERLY DALA	2024-NV167-ADASII-N096
75	VENTURA, RJU VIEN CATAHUM	2024-NV167-ADASII-N126

ADMINISTRATIVE OFFICER II

SDO SOUTH COTABATO		
NO.	NAME	APPLICATION CODE
1	DELA TORRE, MARK RYAN ORQUIA	2024-NV167-AOII-N031
2	BABON, CHEENEE CASTAÑO	2024-NV167-AOII-N016
3	VELA, CREZEL MAE BELGIRA	2024-NV167-AOII-N113
4	ABU, KATE ANDRADA	2024-NV167-AOII-N001
5	AGUARILLES, HANNY HAZEL BULBEQUE	2024-NV167-AOII-N004
6	AGUI, ALICE MANULAT	2024-NV167-AOII-N005
7	ALMIROL, MARCO POLO J.	2024-NV167-AOII-R008
8	AZUR, BABY JANE CALAMA-AN	2024-NV167-AOII-N015
9	BANTILLO, ERISHA SEVILLO	2024-NV167-AOII-N017
10	BURLAZA, KRIZZLE JEANNE SALARZA	2024-NV167-AOII-N020
11	CAÑAVERAL, SHIELA MAE AVILA	2024-NV167-AOII-N024
12	DELAUTA, MARK GEL REBUCAS	2024-NV167-AOII-N032
13	EMPERADO-ORDANZA, SWEET SIMFIL G.	2024-NV167-AOII-R034
14	GALO, MIA PERALES	2024-NV167-AOII-N046
15	IWAG, CRISTINE JOY T	2024-NV167-AOII-R055
16	MANA-AY, MARLO JOHN LEGASPINO	2024-NV167-AOII-N070
17	ROMITMAN, JOVAN JAMES AGURA	2024-NV167-AOII-N090
18	TUTANIA, CAROL D	2024-NV167-AOII-N111
19	CABALLERO, MEL CHRIS F	2024-NV167-AOII-R021
20	HECHANOVA, HERBERT MISSION	2024-NV167-AOII-N052
21	DELOSO, SHIELA MAE PRIOLA	2024-NV167-AOII-N033



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22	FLANG, HANAH MAE FADAL	2024-NV167-AOII-N042
23	KUHAN, FRECIA SUGAN	2024-NV167-AOII-N057
24	LANGGONG, REX DULAY	2024-NV167-AOII-N059
25	MACALA, FAHAD GAMPONG	2024-NV167-AOII-N065
26	MENG, JONNA ROSE AGA	2024-NV167-AOII-N073
27	VILLANUEVA, APRIL ANGELI CASTAÑARES	2024-NV167-AOII-N114
28	OFONG, PRECIOUS LANI	2024-NV167-AOII-N080
29	AGAD, REYNALD C	2024-NV167-AOII-R003
30	FADO, GEFFA M	2024-NV167-AOII-R037
31	GALUMO, MARY ANTONETTE TOMCO	2024-NV167-AOII-N047
32	HILLERA, GRACE L	2024-NV167-AOII-R054
33	LUGAN, BEBERLY BLONTO	2024-NV167-AOII-N063
34	MANGUIAT, STEPHANIE ERES	2024-NV167-AOII-N072
35	TOLOG, GLENNY GRACE MOJANA	2024-NV167-AOII-N110
36	SOMODIO, ANALEE LUMAYNO	2024-NV167-AOII-N106
37	FEREN, JASMINE V	2024-NV167-AOII-R039
38	NAMANAMA, BLESSED APRIL JEMONG	2024-NV167-AOII-N078

HRMPSB COMMITTEE

NO.	NAME	POSITION
1	LEVI B. BUTIHEN	Assistant Schools Division Superintendent
2	CRISTOPHER T. FRUSA	Chief, SGOD
3	RONALD JIM S. SOMERA	Administrative Officer V
4	ARLENE L. ALBUNA	Administrative Officer IV
5	CARLO P. DIVEDOR, CPA	Accountant III
6	RAY O. LLOREN	Administrative Officer IV
7	JOSIE G. CABALQUINTO	Administrative Officer IV
8	MA. LUZ E. ESTEMBER	Administrative Officer IV
9	LIRIO P. ESPERO	Administrative Officer II- Representative, Division Nonteaching Employees Association
10	LOURDES B. LECHONSITO	Administrative Officer II
11	SNOOKY Y. SOLAS	Administrative Assistant III/Representative, Division Nonteaching Employees Association- 1 st Level



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SECRETARIAT

NO.	NAME	POSITION
1	KEITH J. GELLA	Administrative Officer II
2	ROMEO V. MELITON JR	Administrative Officer II
3	JUNFE AL MARK M. PILAPIL	Administrative Officer II
4	LEANDRE MARC M. DEGRACIA	Administrative Officer II