



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division  
Superintendent

06 Jan 2025

DIVISION MEMORANDUM  
CID No. **004**, s. 2025

PLANNING MEETING OF DISTRICT ENGLISH COORDINATORS

To: Public Schools District Supervisors/Principals In-Charge  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In reference to Division Memorandum CID No. 281, s. 2024 re: Planning Conference in Preparation for the Upcoming Conduct of the 2025 Division Festival Of Talents (DFOT), SDOSC through the Curriculum Implementation Division (CID) informs all District English Coordinators both Elementary and Secondary of the Planning Meeting in preparation for Read-a-thon English at the Division Seslong Hall on January 8, 2025, 8:00 a.m. onwards.
2. Important things to be tackled are the guidelines of the contests and the things to prepare including the venue of various contests.
3. The following coordinators are enjoined to report to the venue on or before the allotted time.

NAME	SCHOOL	DISTRICT
Liwayway Urquiza	Lampari ES	Banga East
Melba G. Sutaron	Purok Reyes CES	Banga North
Lenneth C. Concepcion	Little Baguio ES	Banga South
Ivan Roy J. Diez	Matapol ES	Norala
Reynan Magtanum	San Jose NHS-Lapuz Ext.	Norala
Alicia Villanueva	Lake Sebu NHS	Lake Sebu East
Lalaine T. Nabartey	Tuburan	Lake Sebu West
Rhodeline Dote	Kawit ES-Tinefulan Ext.	Polomolok East
Epifanio Capaciete	Silway 7 IS	Polomolok East
Lymttee B. Rosano	Glamang ES	Polomolok West
Maylane S. Ortigas	Sto. Nino CES	Sto. Nino
Jenny Rose L. Aliperio	Sto. Nino NHS	Sto. Nino
Mailyn Mae Ejercito	Defensor ES	Surallah Central



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James D. Benavidez	Moloy ES	Surallah North
Benjie M. Tejada	New Antique ES	Surallah South
Marlene R. Juan	San Felipe ES	Tantangan
John Lawrence A. Panding	Dumadalig IS	Tantangan
Vergie Grace M. Celiz	Lambayong IS	Tampakan
Jo-an R. Tang o	Balnabo IS	Tboli East
Jonie H. Felicerta	Datal Bila IS	Tboli West
Marilil S. Ortiz	Tupi CES	Tupi North
Kylmer O'Brien B. Pagayo	Acfaon ES	Tupi South

4. Food and travel expenses of these personnel are chargeable against school MOOE and other local funds subject to the usual accounting and auditing rules.
5. For any inquiry, all personnel concerned are advised to contact Zynafe V. Cajjo-EPS English through cellphone no. 09178919552.
6. Immediate dissemination of this memorandum is directed.

**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent

Encl.: None  
Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

CURRICULUM CURRICULAR

ZVC/DM-planning meeting of district English coordinators  
000/January 6, 2025