



Republic of the Philippines  
**Department of Education**  
 REGION XII  
 SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division  
 Superintendent**

**06 Jan 2025**

DIVISION MEMORANDUM  
 OSDS No. **006**, s. 2025

**CORRIGENDUM TO DIVISION MEMORANDUM OSDS NO. 193 SERIES 2024 ON  
 THE CONDUCT OF TRAINING OF TRAINERS ON MICROSOFT PRODUCTIVITY  
 TOOLS FOR DEPED COMPUTERIZATION PROGRAM ADOPTION**

**To:** Public Schools District Supervisors/Principals In-Charge  
 Public Elementary and Secondary School Heads of DCP Recipient Schools  
 All Others Concerned

1. In reference to Division Memorandum OSDS No. 193, s.2024 on the conduct of training of trainers on Microsoft Productivity Tools for DepEd Computerization Program adoption regarding the list of participants, below is the list of participants who are unable to attend and their corresponding replacement.

Name of Participant	Replacement Participant	
1. Escarmoso, Elvie A.	Dolor, Nestor	Sto. Nino
2. Bunda, Verna Jane S.	Divinagracia, Abel T.	Surallah South
3. Bello, Delia	Alocada, Jenessa Jone S.	Sto. Nino
4. Lucenio, Roxan	Cabana, Genedyn D.	Tupi North
5. Perez, Edna M.	Valin, Aiza A.	Tupi South
6. Asne, Jezebel P.	Timola, Karryl Kaye D.	Tupi South
7. Opriasa, Adora D.	Monsanto, Jennifer C.	Tupi South

2. Furthermore, the following members of the Division ICTU Technical Team are urged to attend to assist in the implementation of the said activity.

- |                             |             |
|-----------------------------|-------------|
| 1. Valderama, Glenn L.      | Panay NHS   |
| 2. Agadia, Rolly O.         | Maan NHS    |
| 3. Narciso, Sherwin J.      | Edwards NHS |
| 4. Artus, Andy Ric James B. | Panay NHS   |
| 5. Sinadjan, Sheena Mae P.  | Norala NHS  |

3. All other provisions outlined in the previously issued memorandum shall remain in full force and in effect.

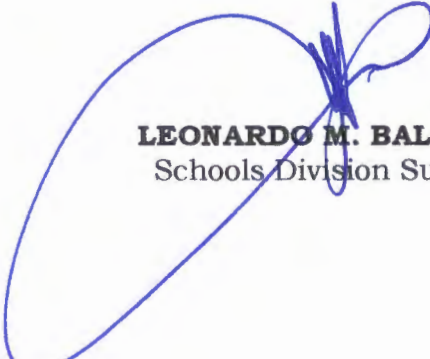


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4. For any inquiry regarding the memorandum, personnel concerned are advised to contact Mr. Vincent P. Celda, IT Officer I or any ICT Unit staff through telephone no. 228-2396 from 8 am to 5 pm only or send email using the email add: [ictu.southcotabato@deped.gov.ph](mailto:ictu.southcotabato@deped.gov.ph).
5. Immediate dissemination of this memorandum is directed.

  
**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent

Encl.: As stated,  
Reference: DM OSDS 193, s.2024  
To be indicated in the Perpetual Index  
under the following subjects:

VPC/DM- corrigendum conduct of training for m365 dcp adoption  
0000/January 06, 2025