



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division  
Superintendent

17 Jan 2025

DIVISION MEMORANDUM  
SGOD No. **005** s. 2025

INVENTORY OF PHOTOVOLTAIC SYSTEMS (PV) OR SOLAR POWER  
DONATED TO SCHOOLS

To: Public Schools District Supervisors/Principals In-Charge  
Public Elementary and Secondary School Heads  
Partnership Focal Persons  
All Others Concerned

1. In line with the efforts to ensure the effective utilization and monitoring of Photovoltaic (PV) Systems or Solar Power donated to schools, all school heads and school partnership focal persons are directed to comply the inventory process by providing the required data through the online form available at <https://bit.ly/sdscffgrid>.
2. This activity aims to:
  - a. establish an accurate and updated inventory of PV systems donated to schools,
  - b. assess the functionality, capacity, and overall condition of the donated systems, and
  - c. facilitate future planning and maintenance for sustainable energy solutions in schools.
3. School heads and school partnership focal persons are directed to comply with the said online inventory not later than January 24, 2025.
4. For further inquiries and clarification, kindly contact Jane Michelle E. Lasaca, SEPS-SMN/Partnership Focal Person through cellphone number 09171685464 and Maria Soledad O. Blancada, EPS II-SMN/Alternate Partnership Focal Person through cellphone number 09682409476.
5. Immediate dissemination of this memorandum is directed.



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**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent

Encl.: N o n e  
Reference: N o n e  
To be indicated in the Perpetual Index  
under the following subjects:

DONATIONS  
SURVEY

INVENTORY  
SCHOOLS

JMEL/DM- inventory of photovoltaic systems (PV) or solar power donated to schools  
0000/January 17, 2025