



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division  
Superintendent**

**24 Jan 2025**

DIVISION MEMORANDUM  
CID No. **031**, s. 2025

ONLINE ORIENTATION FOR PRIVATE SCHOOLS ON THE REGISTRATION  
TO THE FACILITATIVE ACCESSIBLE STREAMLINED AND TIME-BOUND  
APPLICATION FOR PERMIT PROCESS (FAST-APP) SYSTEM

To: Public Schools District Supervisors/Principals In-Charge  
Private Elementary and Secondary School Heads  
All Others Concerned

1. In reference to Regional Memorandum QAD-2025-002 titled **Pilot Test of FAST APP System**, Schools Division of South Cotabato through the Schools Governance Operation Division and Curriculum Implementation Division will conduct an online orientation for Private Schools on the registration to the FAST App System on January 31, 2025 8:00 AM to 5:00 PM via Microsoft teams of which the link will be posted to the SOCOPRISA group chat.
2. This activity aims to facilitate the conduct of registration of Private Schools to the FAST-APP System of the Regional Office in adherence to Republic Act 11032 also known as the Ease of Doing business in the Government Offices.
3. Participants to this activity are school heads and school registrars of private schools of this division.
4. For any inquiry regarding the conduct of the activity, participants concerned are advised to contact Milrose P. Caseres, Division Private School Coordinator and Rodel H. Catubay, Division SEPS-SMME through telephone no. 228-3801.
5. Food, and other incidental expenses are chargeable against Schools Funds.
6. Immediate dissemination of this memorandum is directed.



Address: Alunan Avenue, Koronadal City, South Cotabato  
Telephone Number: (083)228-3801  
Email Address: [south.cotabato@deped.gov.ph](mailto:south.cotabato@deped.gov.ph)



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

---

**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent

Encl.: None  
Reference: RM QAD-2025-002  
To be indicated in the Perpetual Index  
under the following subject:

PRIVATE SCHOOLS

MPC/DM- online orientation for private schools on the registration to the  
facilitative accessible streamlined and time-bound application for permit process  
(FAST-APP) system  
0000/January 28, 2025