



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division  
Superintendent

5 Feb 2025

DIVISION MEMORANDUM  
CID No. **047** s. 2025

CONSULTATIVE CONFERENCE FOR 2025 SRAA MEET WITH THE LOCAL  
GOVERNMENT UNITS (LGUs) OF THE CITY OF KORONADAL AND THE PROVINCE  
OF SOUTH COTABATO

To: Schools Division Superintendents  
All Others Concerned

1. Relative to Regional Memorandum CLMD-2025-002 dated January 6, 2025, this office, through the Curriculum Implementation Division (CID), shall conduct a **Consultative Conference for 2025 SRAA Meet with the Local Government Units (LGUs) of the City of Koronadal and the Province of South Cotabato** at Strawberry Guyabano (SG) Farm, Sitio Glandang, Brgy. Kablon, Tupi, South Cotabato on February 12-13, 2025, from 8:30 a.m. until 5 p.m.
2. The agenda to be discussed are the following:
  - a.) finalize the conduct of the 2025 SRAA Meet,
  - b.) track the accomplishments done by the hosts in the billeting and the playing venues,
  - c.) report presentation of every technical working committee of the host SDO & LGU, and
  - d.) discuss other concerns relative to the conduct of the 2025 SRAA Meet
3. Participants in the said activity are the Local Government Unit Personnel of the City of Koronadal and the Province of South Cotabato, Schools Division Superintendents of the SDO Koronadal City and the SDO South Cotabato with their personnel, Division Sports Officers, select technical staff. *(Please see attached).*
4. For services rendered on Holidays, Saturdays, and Sundays, all personnel concerned are entitled to Compensatory Time Off (CTO) or Service Credits per Civil Service and DBM Joint Circular No. 2, s. 2004 on **Non-Monetary Remuneration for Overtime Service Rendered** or DO 53, s. 2003 on **Updated Guidelines on Grant of Vacation Service Credits to Teachers**.
5. For any inquiry regarding the conduct of this activity, personnel concerned are advised to contact **ALEX F. FLORO**, Education Program Supervisor-P.E., Health, SPS, Sports, School Sports Club, and ALS through cellular phone no. 09477761515.



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6. Meals, snacks, travel allowance, and other incidental expenses are chargeable against SubAro No. DepEd-12-24-7498/School/Division MOOE/Local Funds subject to the usual accounting and auditing rules and procedures.
7. Immediate dissemination of this memorandum is desired.

**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent

Encl.: List of Participants  
Reference: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

CURRICULUM    MAPEH    SPORTS    CONFERENCE

AFF/DM- consultative conference for 2025 sraa meet with the local government units (lgus) of the city of koronadal and the province of south cotabato  
0000/February 5, 2025



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*Enclosure No. 1: List of Participants*

No.	Name	Office / Designation
1	Hon. Reynaldo S. Tamayo, Jr.	Governor-South Cotabato
2	Hon. Eliordo U. Ogena	Mayor-Koronadal City
3	Leonardo M. Balala, CESO V	SDS-DepEd South Cotabato
4	Levi B. Butihen	ASDS-DepEd South Cotabato
5	Alex F. Floro	EPS/Division Sports Officer
6	Hon. Ma. Ester M. Catorce	City Councilor-Chair on Comm. & Educ.
7	Atty. Renette B. Bergado	Provincial Administrator
8	Nerissa A. Alfafara	ASDS-DepEd Koronadal City
9	Paul Rey D. Millan	Provincial Sports Coordinator
10	Josephine B. Geagonia	Executive Assistant II
11	Francisco Jr. M. Cerbo	Tourism Operations Officer I
12	Lani M. Rivera	City LGU Liaison Officer to DepEd
13	Jonathan B. Enmanuel	City LGU Sports Coordinator
14	Carlo C. Melendres	Chairperson, 2025 SRAA Preparations
15	Prima A. Roullo	Chairperson, Opening/Closing Program Committee
16	Marichu Jean R. Dela Cruz	CID Chief-DepEd South Cotabato
17	Cristopher T. Frusa	SGOD Chief-DepEd South Cotabato
18	May Grace T. Tomanan	DepEd South Cotabato-Budget Officer
19	Sharlene Gale D. Januto	DepEd South Cotabato-Secretariat
20	Jimmy M. Gayanilo	Administrative Assistant II-PHRMO