



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division  
Superintendent**

**10 Feb 2025**

DIVISION MEMORANDUM  
CID No. **050**, s. 2025

**PROCTORS FOR THE 2025 DIVISION SCHOOLS PRESS CONFERENCE**

To: Public Schools District Supervisors  
OIC Public Schools District Supervisors  
Public and Private Elementary and Secondary School Heads  
School Paper Advisers  
All Others Concerned

1. In line with the upcoming 2025 Division Schools Press Conference at Polomolok, South Cotabato on February 13-15, 2025, it is presented through this memorandum the proctors per event.
2. These personnel shall have the following responsibilities:
  - a. receive the contest materials from the Lead proctors;
  - b. inspect the necessary documents from the participants then issue individual clearance for each contestant upon compliance with the requirements;
  - c. administer the contest using the given contest materials; and
  - d. ensure that entries are accounted for and turned over to the secretariat for judging.
3. Enclosed is the list of the personnel who shall serve as proctors.
4. Food and travel expenses of these personnel shall be charged to school MOOE or any other local funds subject to the usual accounting and auditing rules and regulations.
6. For schedule that falls on school days, concerned school heads are enjoined to adopt measures to ensure that NO classes of teachers involved in the activity are left unattended hence, schemes to address this shall be employed.

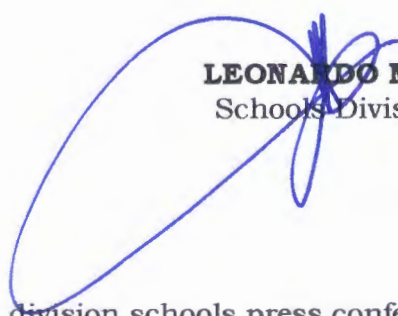


Address: Alunan Avenue, Koronadal City, South Cotabato  
Telephone Number: (083)228-3801  
Email Address: [south.cotabato@deped.gov.ph](mailto:south.cotabato@deped.gov.ph)



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7. For activities that fall on weekends, the personnel involved shall be entitled to Compensatory Time-off (CTO) following CSC and DBM Joint Circular No 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered for non-teaching personnel, and service credits for teaching personnel under the provisions set under DepEd Order No. 53, s. 2003, entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers.
  
8. For any inquiry regarding the conduct of this activity, personnel concerned are advised to contact **Zynafe V. Caijo and Hermie M. Jarra**, Education Program Supervisors-CID through cellphone nos. 09178919552 and 09708928095.
  
9. Immediate dissemination of this memorandum is desired.

  
**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent

ZVC/DM-proctors for the 2025 division schools press conference  
0000/February 10, 2025



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DSPC 2025 PROCTORS

Enclosure to DM CID Memo No. \_\_\_\_\_

DSPC 2025 PROCTORS

EVENT	ENGLISH	FILIPINO
News Writing (Elem.)	JOANE V. JAVIER CHRISTINE V. TONOGBANUA	MARIAM M. CRUZ MARIETTA S. BERNALIZ
News Writing (Sec.)	JEAN G. ABERCA MICHELLE M. MALUMDENTO	MARIA ARIENE C. CUSTODIO GEMMA L. NIEVES
Feature Writing (Elem.)	ANA FLOR B. COLUMBA RHEMARC EDZEL S. LAMERA	ROWENA C. GABAO SHIELA MAE JUNGDAY
Feature Writing (Sec.)	YSAN B. QUINATAC-AN RIZALINO F. DUOMA	MARY GRACE A. RICA MIRALUNA BUSTOS
Editorial Writing (Elem.)	ALLEN VALENCIA ANNIE ROSE CANQUE	ARCITA G. PAULO MEBELYN S. AGURING
Editorial Writing (Sec.)	GUIA F. GOOPIO PEARLY DENNETH PILAPIL	LORNA CAMINO ELLEN L. MAKINANO
Sports Writing (Elem.)	JEANNE KENN B. OFAMIN ANGELA KRISTY L. LEBANAN	PRECY NONO RIZA BELLO
Sports Writing (Sec.)	JOYCE ANNE SIONOSA CHARIZ REY PORAZO	SARA CABCA IVY MAE CAMI
Editorial Cartooning (Elem.)	PRINCESS MAE M. PENULIAR MIRALUNA BUSTOS	ROWENA C. GABATO SHEILA MAE JUNGDAY
Editorial Cartooning (Sec.)	ABEGAIL B. MANSING JAYVEE D. MONTERO	GLADYS HORNACHOZ JOANN NIELO
Sci- Tech Writing (Elem.)	SHEILA MAE B. JUNGDAY ROWENA C. GABAO	ARCITA G. PAULO MEBELYN S. AGURING
Sci- Tech Writing (Sec.)	ROBERT KIER T. TOMARO RAIHAN A. SOLAIMAN	GEMMA GERODIAS MARICEL REBOTAZO
Column Writing (Elem.)	MARIA ARLENE G. CUSTODIO GEMMA L. NIERVES	TIMOTHY JAMES Z. MONTEJO ALDOMER QUIEL D. COMBATIR
Column Writing (Sec.)	LORNA CAMINO PEARLY PILAPIL	ANA FLOR COLUMBA RHEMARC EDZEL LAMOPA
Photojournalism (Elem.)	FREDELYN QUINATAC-AN GLADYS HORNACHOZ	MYLA DARGANTES IRISH CANDIDO
Photojournalism (Sec.)	MONIQUE HUERTAS IVY MAE CAMI	CLAUDINE GRACE GEROCHE MIRRIAM M. CRUZ
Copy Reading Heading Writing (Elem.)	ALLEN S. VALENCIA ANNIE ROSE CANQUE	CHRISTINE V. TONOGBANUA JOANE U. JAVIER
Copy Reading Heading Writing (Sec.)	JEAN Q. ABERCA MICHELE M. MALCONTENTO	MARIA ARLENE CUSTODIO GEMMA NIERVES



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*ICT CHECKERS/ GROUP EVENTS*

EVENT	ENGLISH	FILIPINO
ICT CHECKERS	CLARK HEIRON O. VALENCIA	JENNY ATANOSO
	ARCITA G. PAULO	JERELYN CABATAÑA
	ARNEL APISTAR	RENATO PONTILAR
	APRIL MAE T. LAGROSA	CYPRUS MAYORMENTE
	IVY MAY R. CAMI	QUEENIE MAYORMENTE
	SHAIRA D. COSSAIN	MAQUILLE ANGELOU SABANO
	YSAN B. QUINATAC-AN	BEMBOY GASCO
	RIZALINO DUOMA	KEZIAH BOER
RADIO BROADCASTING (ELEM.)	RONNA FE GENITA	ANGEL BAUTISTA
	LOIDA SANDOVAL	SAIRA MALABARBAS
RADIO BROADCASTING (SEC.)	GUIA F. GOOPIO	MARY GRACE A. RICA
	DENDEN A. ANDANG	ABEGAIL B. MASING
	APRIL MAE T. LAGROSA	
COLLABORATIVE PUBLISHING (ELEM.)	KELVEN CALONGE	SANDRA LEE QUESTADIO
	PRECIOUS MAE LAPU	CYPRUS CYRMITH C. MAYORMENTE
COLLABORATIVE PUBLISHING (SEC.)	WILMER O PENIANO	FRITZY O. PREMAYLON
	JELLY ROSE RELLESEVA	CHERYL F. NERPIOL
ONLINE PUBLISHING (SEC.)	JEFFERSON P. HINALAO	RENATO G. PONTILAR



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	ARNEL B. DELA GERNA	LUDOVICO D. MASMELA JR.
TV BROADCASTING (SEC)	JOAN H. ONARIO	JIMTER V. MATILDO
	FLORE MAY E. PONTILAR	MARGIE S. CABATAC
	EDEN GRACE YUNGCO	WAYNE KLYDE BALBUENA