



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division
Superintendent

12 Mar 2025

DIVISION MEMORANDUM
OSDS No. **044**, s. 2025

644

NOTICE TO CONDUCT BEHAVIORAL EVENTS INTERVIEWING, WORK SAMPLE
AND WRITTEN TEST FOR EDUCATION PROGRAM SPECIALIST II POSITIONS

To: Assistant Schools Division Superintendent
Public Schools District Supervisors/Principal In-charge
Public Elementary and Secondary School Heads
All Others Concerned

1. The Schools Division of South Cotabato through the Human Resource Merit, Promotion and Selection Board (HRMPSB), aims to accelerate the delivery of basic education facilities and services by ensuring the timely filling up of vacant positions. This process is designed to guarantee transparency and adherence to applicable laws and guidelines in terms of the recruitment and selection process.
2. In line with this, and in reference to OSDS DM No. 028, s. 2025 on the **Notice of Vacancy for Education Program Specialist II**, the Behavioral Events Interviewing (BEI) and Open Ranking System shall be conducted on **March 20, 2025**, Thursday, at the Schools Division Office, City of Koronadal, South Cotabato on the following matrix of activities:

Activity	Time	Venue
Behavioral Events Interview	8:30am-10am	BAC Office
Open Ranking System	10am-12am	BAC Office

3. Teachers and other teaching-related personnel involve in this activity shall strictly comply with the no-disruption-of classes policy stipulated in DepEd Order No. 9, s. 2005 titled Instituting Measures to Increase Engaged Time-on-Task.
4. For any inquiries, please refer to Ma. Luz E. Estember, Administrative Officer IV or email through maluz.estember001@deped.gov.ph or at the Office of the Assistant Schools Division Superintendent.
5. Immediate dissemination of this memorandum is desired.

LEONARDO M. BALALA, CESO V
Schools Division Superintendent



Address: Alunan Avenue, Koronadal City, South Cotabato 9506
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Encl: Applicants for BEI, Selection Line Up & HRMPSB Committee
Reference: OSDS Division Memorandum No. 024 and No. 025 s. 2025

To be indicated in the Perpetual Index
Under the following subject

EMPLOYMENT HIRING
RECRUITMENT

MLE/DM- notice to conduct behavioral event interviewing and open ranking system
for the position of master teacher i and master teacher ii
0000/March 12, 2025



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Enclosure to DM OSDS No. _____ s. 2025

SELECTION LINE UP

Notice of Vacancy: Division Memo No 28 s. 2025 Notice of Vacancy for Education Program Specialist II

APPLICANTS WHO WILL UNDERGO BEHAVIORAL EVENT INTERVIEWING (BEI) and OPEN RANKING SYSTEM

March 20, 2025, 8.30am

SDO SOUTH COTABATO		
NO.	NAME	POSITION
1	JONALD DAJAY	AO II
2	JEANNE KENN B. OFAMIN	TEACHER II

WORKING COMMITTEES

HRMPSB COMMITTEE Chairperson and Members:

NO.	NAME	POSITION
1	LEVI B. BUTIHEN	Assistant Schools Division Superintendent
2	CRISTOPHER T. FRUSA	Chief, SGOD
3	RONALD JIM S. SOMERA	Administrative Officer V
4	MA. LUZ E. ESTEMBER	Administrative Officer IV
5	CARLO P. DIVEDOR	NEU President

SECRETARIAT

NO.	NAME	POSITION
1	KHRISNA JOY ACHA	Administrative Assistant II
2	KHRIZZLE JEANNE BURLAZA	Administrative Officer II