

# PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

|   |   |
|---|---|
| Supplier: <b>ONLINE COMPUTER CENTER CORPORATION</b> | P.O. No.: <b>24-036</b>   |
|   | Date: <b>February 26, 2024</b>  |
| Address: General Santos Drive, Koronadal City       | PR No.: <b>DSC-24-02-034</b>  |
| TIN No.: 004-415-069                                | Mode of Procurement: <b>Other Negotiated Procurement (Others above 50K)</b> |

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

|   |  |
|---|--|
| Place of Delivery: <b>Supply Office, Schools Division of South Cotabato</b> | Delivery Term: <b>Twenty (20) Calendar day/s</b> |
| Date of Delivery: <b>Upon Receipt of NTP</b>                                | Payment Term: <b>15 Calendar Days</b>            |

| Stock/Property No. | Unit | Description  | Quantity | Unit Cost | Amount           |
|--------------------|------|--|----------|-----------|------------------|
| 1                  | lot  | <b>Supply and Delivery of Printers and Computer monitors for the use of Payroll Unit as a requirement on downloading payroll preparation in the Schools Division Office.</b> | 1        |           | <b>98,940.00</b> |
|                    | unit | Printer - Epson LQ-310   | 5        | 15,980.00 | <b>79,900.00</b> |
|                    | unit | Computer Monitor - View plus - ML-22   | 4        | 4,760.00  | <b>19,040.00</b> |

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

**TOTAL: Php 98,940.00**

**(Total Amount in Words) Ninety-Eight Thousand Nine Hundred Forty Pesos**

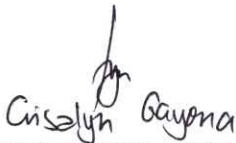
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

**LEONARDO M. BALALA, CESO V**

Schools Division Superintendent  
Head of the Procuring Entity (HoPE)

  
Criselyn Gayona

**ONLINE COMPUTER CENTER CORPORATION**

Signature over Printed Name

March 25, 2024

Date

Fund Cluster: 101

Funds Available: 98,940.00

ORS/BURS No. : 102101 - 2024 - 03 - 01177

Date of the ORS/BURS : March 12, 2024

Amount : 98,940.00

  
**CARLO P. DIVEDOR, CPA**

Signature over Printed Name

3-18-24