

# PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: <b>TRAXX CUSTOMIZED PRINTING SERVICES</b>	P.O. No.: <b>24-146</b>
	Date: <b>October 11, 2024</b>
Address: Brgy. GPS, Koronadal City	PR No.: <b>DSC-24-10-188</b>
TIN No.: 906-335-405-000	Mode of Procurement: <b>Other Negotiated Procurement (50K or less)</b>

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>Supply Office, Schools Division of South Cotabato</b>	Delivery Term: <b>Three (3) Calendar day/s</b>
Date of Delivery: <b>November 12-14, 2024</b>	Payment Term: <b>15 Calendar Days</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<b>Supply and Delivery of Tarpaulin for the conduct of Division Roll-out Training Workshop on Child Protection Committee Functionality and Orientation on Learner Rights and Protection Policies on Nov. 12-14, 2024</b>	1		<b>240.00</b>
	pc	Tarpaulin, 3x4 feet with Free Lay-out	1	240.00	<b>240.00</b>

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

**TOTAL: Php 240.00**

**(Total Amount in Words) Two Hundred Forty Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

**LEONARDO M. BALALA, CESO V**

Schools Division Superintendent  
Head of the Procuring Entity (HoPE)

**TRAXX CUSTOMIZED PRINTING SERVICES**

Signature over Printed Name

10/28/24

Date

Fund Cluster: \_\_\_\_\_

Funds Available: \_\_\_\_\_

ORS/BURS No. : 2024-10-06244

Date of the ORS/BURS : 15 OCT 2024

Amount : 240.

**CARLO P. DIVEDOR, CPA**

Signature over Printed Name