

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: SURALLAH NORTH DISTRICT PST MPC	P.O. No.: 24-015
	Date: January 18, 2024
Address: Surallah South Cotabato	PR No.: DSC-24-02-017
TIN No.: 005-318-765-000	Mode of Procurement: Shopping (52.1 a above 50K)

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Conference Hall, Schools Division of South Cotabato	Delivery Term: (Two) 2 Calendar day/s
Date of Delivery: January 19 & 22, 2024	Payment Term: (Fifteen) 15 Calendar day/s

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Meals and Snacks for the conduct of FIRST PROGCOM AND SDO PERSONNEL SPECIAL MEETING FOR CALENDAR YEAR 2024 on January 19 and January 22, 2024	1		97,500.00
	pax	PM Snacks	150		
	pax	1 Meal and 1 Snack	150		

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 97,500.00

(Total Amount in Words) Ninety-Seven Thousand Five Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

LEONARDO M. BALALA, CESO V

Schools Division Superintendent
Head of the Procuring Entity (HoPE)

Arnold
SURALLAH NORTH DISTRICT PST MPC

Signature over Printed Name

1/19/2024

Date

Fund Cluster: 101

Funds Available: 97,500.00

ORS/BURS No. : 2024-02-00537

Date of the ORS/BURS : FEB 16 2024

Amount : 97 500 .

CARLO P. DIVEDOR, CPA

Signature over Printed Name

2-19-24