

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: TRAXX CUSTOMIZED PRINTING SERVICES	P.O. No.: 24-160 Date: October 22, 2024
Address: Brgy. GPS, Koronadal City	PR No.: DSC-24-10-201
TIN No.: 906-335-405-000	Mode of Procurement: Other Negotiated Procurement (50K or less)

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply Office, DepEd Schools Division of South Cotabato	Delivery Term: Three (3) Calendar day/s
Date of Delivery: After receipt of PO	Payment Term: 15 Calendar Days

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Tarpaulin 3x6 for the IP Month Celebration (Kastifun Festival) on October 22, 2024	1		320.00
	pc	Tarpaulin, 3x6ft with free layout	1	320.00	320.00

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 320.00

(Total Amount in Words) Three Hundred Twenty Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

LEONARDO M. BALALA, CESO V

Schools Division Superintendent
Head of the Procuring Entity (HoPE)

TRAXX CUSTOMIZED PRINTING SERVICES

Signature over Printed Name

10/21/24

Date

Fund Cluster: 101

Funds Available: 320.00

ORS/BURS No. : 2024-10-016653

Date of the ORS/BURS : 24 OCT 2024

Amount : 320.00

CARLO P. DIVEDOR, CPA

Signature over Printed Name

10-28-24