

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: CITI HARDWARE MINDANAO, INC.	P.O. No.: 24-178
	Date: November 6, 2024
Address: Gensan Drive, Zone III, Koronadal City, South Cotabato	PR No.: DSC-24-10-210
TIN No.: 291-919-931-00001	Mode of Procurement: Other Negotiated Procurement (50K or less)

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply Office, Schools Division of South Cotabato	Delivery Term: Seven (7) Calendar day/s
Date of Delivery: Upon Receipt of PO	Payment Term: 15 Calendar Days

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Office Supplies to maximize seating capacity in the Library Hub	1		15,503.00
	pc	MONOBLOC CHAIRS (Uratex)	37	419.00	15,503.00

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 15,503.00

(Total Amount in Words) Fifteen Thousand Five Hundred-Three Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

LEONARDO M. BALALA, CESO V

Schools Division Superintendent
Head of the Procuring Entity (HoPE)

Conforme:

WILFREDO M. ESTANDARTE
WILFREDO M. ESTANDARTE
CITI HARDWARE MINDANAO, INC.

Signature over Printed Name

12-06-24

Date

Fund Cluster: _____

Funds Available: _____

CARLO P. DIVEDOR, CPA

Signature over Printed Name

12-11-24

ORS/BURS No. : 2024-11-07220

Date of the ORS/BURS : 7 NOV 2024

Amount : 15,503.00