

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: STARBRIGHT OFFICE DEPOT, INCORPORATED	P.O. No.: 24-202
	Date: November 21, 2024
Address: Koronadal City	PR No.: DSC-24-11-215
TIN No.: 005-978-639-000	Mode of Procurement: Other Negotiated Procurement (50K or less)

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply Office, Schools Division of South Cotabato	Delivery Term: Seven (7) Calendar day/s
Date of Delivery: Upon Receipt of PO	Payment Term: 15 Calendar Days


Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Document Scanner for the use of LAS Micro-Certification	1		35,100.00
	unit	Document Scanner - CANON R40	1	35,100.00	35,100.00

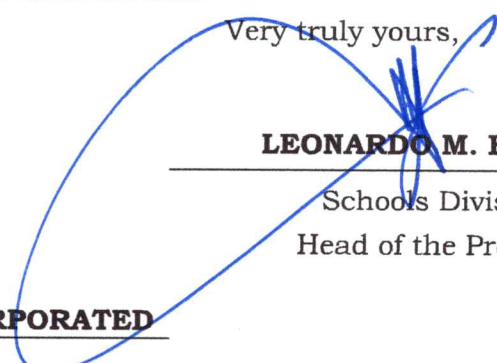
x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 35,100.00

(Total Amount in Words) Thirty-Five Thousand One Hundred Pesos

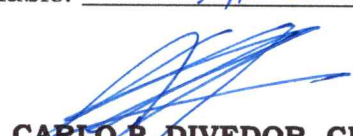
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Conforme:  **LUCILYN M. CABELLO**

Very truly yours,

LEONARDO M. BALALA, CESO V
Schools Division Superintendent
Head of the Procuring Entity (HoPE)

STARBRIGHT OFFICE DEPOT, INCORPORATED
Signature over Printed Name
12-5-24

Date

Fund Cluster: 101
Funds Available: 35,100.00

CARLO P. DIVEDOR, CPA
Signature over Printed Name
12-4-24

ORS/BURS No. : 2024-11-08046
Date of the ORS/BURS : 28 NOV 2024
Amount : 35,100.00