

# PURCHASE ORDER

**Department of Education - Schools Division of South Cotabato**

Supplier: <b>CAMPUS ART III</b>	P.O. No.: <b>24-022</b>
	Date: <b>February 13, 2024</b>
Address: Purok 9, Brgy. Poblacion, Tacurong City, Sultan Kudarat	PR No.: <b>DSC-24-02-022</b>
TIN No.: 918-389-875-000	Mode of Procurement: <b>Negotiation (SVP 53.9 above 50K)</b>

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>Supply Office, DepEd SDO of South Cotabato</b>	Delivery Term: <b>Seven (7) Calendar day/s</b>
Date of Delivery: <b>After receipt of NTP</b>	Payment Term: <b>15 Calendar Days</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<b>Supply and Delivery of Polo Shirts for the conduct of Regional Training/Workshop on the Preparation of Budget Monitoring System for FY 2024</b>	1		<b>71,500.00</b>
	pc	X-Small	12	550.00	<b>6,600.00</b>
	pc	Small	44	550.00	<b>24,200.00</b>
	pc	Medium	39	550.00	<b>21,450.00</b>
	pc	Large	18	550.00	<b>9,900.00</b>
	pc	Extra Large	11	550.00	<b>6,050.00</b>
	pc	2XL	5	550.00	<b>2,750.00</b>
	pc	3XL	1	550.00	<b>550.00</b>

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

**TOTAL: Php 71,500.00**

**(Total Amount in Words) Seventy-One Thousand Five Hundred Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Conforme: Very truly yours,  
**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent  
Head of the Procuring Entity (HoPE)

**CARMEN AYCO**  
**CAMPUS ART III**

Signature over Printed Name

2/14/24

Date

Fund Cluster: _____	ORS/BURS No. : _____
Funds Available: _____	Date of the ORS/BURS : <b>FEB 19 2024</b>
<b>CARLO P. DIVEDOR, CPA</b> Signature over Printed Name	Amount : <b>71 500</b>