

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: STARBRIGHT OFFICE DEPOT, INCORPORATED	P.O. No.: 24-252 Date: December 17, 2024
Address: Koronadal City	PR No.: DSC-24-12-279
TIN No.: 005-978-639-000	Mode of Procurement: Other Negotiated Procurement (Others above 50K)

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply Office, Schools Division of South Cotabato	Delivery Term: Seven (7) Calendar day/s
Date of Delivery: Upon Receipt of NTP	Payment Term: 15 Calendar Days

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Bond Paper for the reproduction of MATATAG Worksheets (LRMS)	1		480,930.00
	ream	Bond Paper, A4 (210x297mm), 70gsm - IK One	2829	170.00	480,930.00

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 480,930.00

(Total Amount in Words) Four Hundred Eighty Thousand Nine Hundred Thirty Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

LEONARDO M. BALALA, CESO V

Schools Division Superintendent
Head of the Procuring Entity (HoPE)

Conforme:

Leonardo M. Balala

STARBRIGHT OFFICE DEPOT, INCORPORATED

Signature over Printed Name

12-27-24

Date

Fund Cluster: 101
 Funds Available: 480,930.00

ORS/BURS No. : 2024-12-08953
 Date of the ORS/BURS : 21 DEC 2024
 Amount : 480,930.

CARLO P. DIVEDOR, CPA

Signature over Printed Name

12-27-24