

PURCHASE ORDER

Department of Education-Schools Division of South Cotabato

Supplier: **IT AVENUE GENERAL MERCHANDISE**

P.O No. **24-267**

Date: **December 23, 2024**

Address: Quezon Ave., Brgy. Poblacion, Lucena City, Quezon

PR No. **DSC-24-12-315**

TIN No. 249-923-404-000

Mode of Procurement: **Shopping Sec. 52.1
(a) Unforeseen Contingency**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **Supply Office, DepEd SDO South Cot.**

Delivery Term: **Fifteen (15) Calendar Days**

Date of Delivery: **After receipt of the NTP**

Payment Term: **100% Complete Delivery**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Supply and Delivery of Printers Print, Scan, Copy, Fax w/ ADF Compact intergrated tank design High yield ink bottles Spill-free, error-free refilling Wi-Fi, WiFi Direct Seamless set-up via Smart Panel Borderless printing up to 4R	13	14,990.00	194,870.00
TOTAL					Php194,870.00

For the Division Office Sections and Units

One Hundred Ninety Four Thousand Eight Hundred Seventy Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

LEONARDO M. BALALA, CESO V
Schools Division Superintendent
Head of the Procuring entity (HOPE)

IT AVENUE GENERAL MERCHANDISE

Signature over Printed Name

[Signature]
DEC 27 2024

Date

Fund Cluster :

101

Funds Available:

194,870.00

ORS/BURS No. :

2024-12-04529

Date of the ORS/BURS :

28 DEC 2024

Amount:

194,870.00

CARLO P. DIVEDOR, CPA
Accountant III

[Signature]
12-31-24