

PURCHASE ORDER

Department of Education-Schools Division of South Cotabato

Supplier: **IT AVENUE GENERAL MERCHANDISE**

P.O No. **24-267**

Date: **December 23, 2024**

Address: Quezon Ave., Brgy. Poblacion, Lucena City, Quezon

PR No. **DSC-24-12-316**

TIN No. 249-923-404-000

Mode of Procurement: **Shopping Sec. 52.1
(a) Unforseen Contingency**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **Supply Office, DepEd SDO South Cot.**

Delivery Term: **Fifteen (15) Calendar Days**

Date of Delivery: **After receipt of the NTP**

Payment Term: **100% Complete Delivery**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Bond Papers	1		199,900.00
	ream	A4, 70 gsm	695	220.00	152,900.00
	ream	Legal, 70 gsm	200	235.00	47,000.00

For the Division Office Sections and Units

TOTAL **Php199,900.00**

One Hundred Ninety-Nine Thousand Nine Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

LEONARDO M. BALALA, CESO V
Schools Division Superintendent
Head of the Procuring entity (HOPE)


MA. MAUREEN JANE M. PERALTA
IT AVENUE GENERAL MERCHANDISE

Signature over Printed Name

DEC 27 2024

Date

Fund Cluster : 101
Funds Available: 199,900.00

ORS/BURS No. : 164-12-09578

Date of the ORS/BURS : 28 DEC 2024

Amount: 199,900.00


CARLO F. DIVEDOR, CPA
Accountant III

12-31-24