

# PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: <b>ONLINE COMPUTER CENTER CORPORATION</b>	P.O. No.: <b>24-036</b>
	Date: <b>February 26, 2024</b>
Address: General Santos Drive, Koronadal City	PR No.: <b>DSC-24-02-034</b>
TIN No.: 004-415-069	Mode of Procurement: <b>Other Negotiated Procurement (Others above 50K)</b>

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>Supply Office, Schools Division of South Cotabato</b>	Delivery Term: <b>Twenty (20) Calendar day/s</b>
Date of Delivery: <b>Upon Receipt of NTP</b>	Payment Term: <b>15 Calendar Days</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<b>Supply and Delivery of Printers and Computer monitors for the use of Payroll Unit as a requirement on downloading payroll preparation in the Schools Division Office.</b>	1		<b>98,940.00</b>
	unit	Printer - Epson LQ-310	5	15,980.00	<b>79,900.00</b>
	unit	Computer Monitor - View plus - ML-22	4	4,760.00	<b>19,040.00</b>

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

**TOTAL: Php 98,940.00**

**(Total Amount in Words) Ninety-Eight Thousand Nine Hundred Forty Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

**LEONARDO M. BALALA, CESO V**

Schools Division Superintendent  
Head of the Procuring Entity (HoPE)

*Crisdlyn Gayona*

**ONLINE COMPUTER CENTER CORPORATION**

Signature over Printed Name

*March 25, 2024*

Date

Fund Cluster: 101

Funds Available: 98,940.00

**CARLO P. DIVEDOR, CPA**

Signature over Printed Name

ORS/BURS No. : 10210-2024-03-0177

Date of the ORS/BURS : March 12, 2024

Amount : 98,940.00

*3-18-24*