

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: MARBEL GLASS SUPPLY	P.O. No.: 24-039
	Date: February 7, 2024
Address: Gensan Drive, Koronadal, South Cotabato	PR No.: DSC-24-02-039
TIN No.: 104-081-058-000	Mode of Procurement: Other Negotiated Procurement (50K or less)

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Schools Division of South Cotabato	Delivery Term: Seven (7) Calendar day/s
Date of Delivery: After receipt of PO	Payment Term: 15 Calendar Days

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Procurement; Demolition, installation and Transfer of server room of ICT unit of the Schools Division Office of South Cotabato	1		15,050.00
		Scope of works: Demolition, Installation and Transfer of server room			

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 15,050.00

(Total Amount in Words) Fifteen Thousand Fifty Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

LEONARDO M. BALALA, CESO V

Schools Division Superintendent
Head of the Procuring Entity (HoPE)

[Signature]
MARBEL GLASS SUPPLY

Signature over Printed Name

4/1/24

Date

Fund Cluster: _____

Funds Available: _____

CARLO P. DWEDOR, CPA

Signature over Printed Name

ORS/BURS No. : _____

Date of the ORS/BURS : _____

Amount : _____