

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: PEOPLE'S GENERAL MERCHANDISE	P.O. No.: 24-042
	Date: March 20, 2024
Address: Alunan Avenue, Zone IV, Koronadal City	PR No.: DSC-24-03-051
TIN No.: 000-104-076-876	Mode of Procurement: Other Shopping

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply Office, Schools Division of South Cotabato	Delivery Term: Three (3) Calendar day/s
Date of Delivery: Upon Receipt of PO	Payment Term: 15 Calendar Days

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Activity Materials for the conduct of Division Roll-outs on HOTS-PLP for English Teachers Grades 7-10 on April 24-27, 2024	1		10,596.25
	pc	Permanent Marker, Broad, Black - HBW	20	14.75	295.00
	pc	Ballpen, Blue, 0.5 - HBW	335	4.50	1,507.50
	pc	Notepad, 80 leaves, Spring - Conso	335	26.25	8,793.75

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 10,596.25

(Total Amount in Words) Ten Thousand Five Hundred Ninety-Six Pesos and Twenty Five Centavos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

LEONARDO M. BALALA, CESO V

Schools Division Superintendent
Head of the Procuring Entity (HoPE)

Conforme:

Rosalie A. Orfrecio
ROSALIE A. ORFRECIO

PEOPLE'S GENERAL MERCHANDISE

Signature over Printed Name

Date 4-2-2024

Fund Cluster: _____

Funds Available: _____

Carlo P. Divedor
CARLO P. DIVEDOR, CPA

Signature over Printed Name

ORS/BURS No. : 2024-04-

Date of the ORS/BURS : APR 01 2024

Amount : 10,596.25